

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, July 26, 2017

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut St., Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 28, 2017.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center (April 27, 2017).
 - b. Children with Disabilities Education Board (June 19, 2017).
 - c. Mental Health Treatment Committee (June 21, 2017).
 - d. Veterans' Recognition Subcommittee (June 20, 2017).
 - e. Human Services Board (June 8, 2017).

OWI Treatment Court

2. OWI Treatment Courts Information – Judge Zuidmulder.

Communications

3. Communication from Supervisor Schadewald re: I request a review of contracted service contracts in the Human Services and Health Department Division be done by the Human Services Committee.
Referred back from April meeting.

Wind Turbine Update

4. Receive new information – Standing Item.

Human Services Department

5. Budget Adjustment (17-59): Reallocation between two or more departments, regardless of amount.
6. Executive Director's Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection - Child Abuse/Neglect Report.
 - d. Monthly Contract Update.

9. Request for New Non-Continuous and Contract Providers and New Provider Contract.
10. Review of contracted services.

Aging & Disability Resource Center – No agenda items.

Health Department – No agenda items.

Syble Hopp School – No agenda items.

Veterans Services – No agenda items

Other

11. Audit of bills.
12. Such other Matters as Authorized by Law.
13. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, June 28, 2017 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Hoyer, Supervisor Brusky, Supervisor Schadewald, Supervisor Linssen, Supervisor De Wane
Also Present: Health & Human Services Director Erik Pritzl, Public Health Officer Anna Destree, Hospital and Nursing Home Administrator Luke Schubert, other interested parties.

Audio of this meeting is available by contacting the County Board Office at (920) 448-4015

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 5:30 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of May 24, 2017.

Motion made by Supervisor De Wane, seconded by Supervisor Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public: None.

Report from Human Services Chair, Erik Hoyer: None.

1. Review Minutes of:

- a. Aging & Disability Resource Center (March 23, 2017).
- b. Aging & Disability Resource Center Executive & Finance Committee (April 1, 2016).
- c. Children with Disabilities Education Board (May 2, 2017).
- d. Mental Health Treatment Ad Hoc Committee (May 17, 2017).
- e. Veterans' Recognition Subcommittee (May 16, 2017).

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to suspend the rules to take Items 1a-e together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor De Wane, seconded by Supervisor Brusky to receive and place on file Items 1a-e. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications – None.

Wind Turbine Update

2. Receive new information – Standing Item.

Nate Johnson, Supervisor – DUKE Energy, 6080 Glenmore Road, Denmark, WI

Johnson indicated he was at the meeting to present some studies that have been compiled for review. These include the following:

- Environment and Communications Legislation Committee – Renewable Energy (Electricity) Amendment (Excessive Noise from Wind Farms) Bill 2012
- Climate and Health Alliance – Position Statement – Health and Wind Turbines
- Robert J. Mc Cunney, MD, MPH, MS – Wind Turbines and Health; A Critical Review of the Scientific Literature

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- Doctors for the Environment Australia – Position Statement, Health Effects of Wind Turbines
- Frontiers in Public Health – Fomenting Sickness: Nocebo Priming of Residents About Expected Wind Turbine Health Harms
- Bio Med Central – Health Effects and Wind Turbines: A Review of the Literature
- Wolters Kluwer Medknow – Noise & Health Journal
- Registered Nurses' Association of Ontario – Position Statement – Health Energy Solutions for Ontario
- PLOS One – The Pattern of Complaints About Australian Wind Farms Does Not Match the Establishment and Distribution of Turbines: Support for the Psychogenic, 'Communicated Disease' Hypotheses
- Chief Medical Officer of Health Report – The Potential Health Impact of Wind Turbines
- Independent Expert Panel Report - Wind Turbine Health Impact Study
- Australian Medical Association – AMA Position Statement – Wind Farms and Health
- National Collaborating Centre for Environment Health – Wind Turbines and Health Evidence Review
- Sydney University Medical School – Summary of Main Conclusions Reached in 25 Reviews of the Research Literature on Wind Farms and health.

These studies are available for viewing in the County Board Office.

Johnson also provided a copy of the Curriculum Vitae of Robert J. Mc Cunney, M.D., M.P.H., M.S., a copy of which is attached.

Hoyer recalled he has been working with Dr. Cousens to give him time to speak, but in the spirit of ensuring that this is not simply for one voice, perhaps other professionals could join. Hoyer said a good way to handle this may be to find a time when the Health Board and the Human Services Committee could meet to have several speakers, including Dr. Cousens and Dr. Mc Cunney and a representative of the State. Hoyer said this would give the opportunity for each to speak individually and give Committee members the opportunity to ask questions and then at the end there could be a forum where all three speakers could interact. Supervisor Schadewald said he would like to have this done in July if possible. He suggested that if Dr. Cousens was already planning to come to Green Bay on July 19, perhaps the other presenters could also be available and presentations could be done at the Neville Museum Auditorium beginning around 2:00 – 3:00 pm. This would give time to wrap up for the Supervisors to still get to the County Board meeting at 7:00 pm. This would also give the public the opportunity to hear the presentations and ask any questions they may have. Hoyer responded that the importance is balancing the distinguished guests with the Committee members. Schadewald understood this and there was further discussion among the Committee as to their availability for an afternoon session and other suggestions as well as the format of the presentation. Hoyer would like to iron out the details before any announcement is made on this.

Barbara Vanden Boogart said she realizes there has been a call for physicians on this serious issue, particularly local physicians. She noted there is a local physician, Dr. Tibbets, who has been very informed about the wind turbine issue and has studied the issue intensively for the last seven years. He has 50 years' experience as a physician including 20 years of public health experience and has also been on the Brown County Board of Health since 1975. In addition, Dr. Tibbets has had interactions with numerous impacted residents of Shirley and Vanden Boogart wants to remind the Committee of this and for those who were not aware of this to make them aware. She considers Brown County residents lucky to have somebody with so much intellectual and moral integrity, and so much intelligence, wisdom, experience and commitment to the residents of this community. Dr. Tibbets has come to the conclusion that this is an area of deep concern and she wants to remind everyone that he is still on the Board of Health and will confirm the very same things that Dr. Cousens has.

Human Services Department

3. Budget Adjustment (17-50): Any increase in expenses with an offsetting increase in revenue.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

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4. **Executive Director's Report.**

Health & Human Services Director Erik Pritzl highlighted items from his report in the agenda packet. He noted that an event was held recently at UWGB to provide training to law enforcement, medical providers, department staff, school staff and other community agencies related to detecting, reporting and investigating injuries in children. The event included team building exercises with Dr. Sheets, a recognized expert in the area of child abuse, who shared some current research findings. In addition, discussions were held regarding collaborating on assessing and investigating child abuse.

Pritzl also talked about the Comprehensive Community Services (CCS) area and noted that the number of people serviced through CCS has changed significantly over the last five years. CCS is an intensive case management and wrap around program that services people who have significant mental health or drug and alcohol issues and is fully funded through regional efforts that the State has sponsored. They went from 93 consumers in 2012 to 274 in 2017. These are people who otherwise would end up in more intensive interventions like jail, hospitals or emergency rooms. The number of dollars in terms of services has also obviously increased. This shows what can be done when the right resources are in place with the right people and Pritzl said the supervisor in this area is excellent and has brought the program to where it is now.

Pritzl also talked about the mental health initiative and said the day report center is currently serving about 100 participants and they are also seeing more use of mobile crisis. He also said mobile crisis can now go into all of the emergency departments in Brown County. This is a big advancement as it was not in place before. The mental health ad hoc committee continues to look at these issues and work on ways to enhance the programs and services.

Pritzl also thanked the Human Services Committee and the Board of Health for the community health engagement manager and said the position has been filled by an internal candidate.

Schadewald asked about the CCS dollars and whether they are tax levy dollars, subsidized dollars, State dollars or Federal dollars. Pritzl responded that they are State and Federal dollars and Schadewald said that in the future he would like to see where the money is coming from to help understand what the future impact may be. Pritzl said currently the CCS program is 100% funded by State and Federal dollars. At this time the program does not affect the County levy.

Schadewald also asked Pritzl to provide whatever information he can ahead of time regarding the programs that correlate with the contracts that will be discussed at the next meeting such as the history of the programs and the funding for the programs. He would like to have a firm grasp of what Human Services is spending money on before we go into the budget meetings. Pritzl said conversations have been started regarding looking at the contracts for 2018 and he is not aware of any big changes; the budget will involve more of the Committee making decisions on priorities and looking at what the levy commitment will look like, what changes are in store and what can be supported and how the mandates are met. These will be challenging discussions over the next few months and Pritzl will also be looking at internal operations and addressing those needs as well.

Motion made by Supervisor De Wane, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Financial Report for Community Treatment Center and Community Programs.**

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Statistical Reports.**

- a. **CTC Staff – Double Shifts Worked.**
- b. **Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
- c. **Child Protection - Child Abuse/Neglect Report.**
- d. **Monthly Contract Update.**

Motion made by Supervisor Linssen, seconded by Supervisor De Wane to suspend the rules to take Items 6a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor De Wane to receive and place on file Items 6a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

8. Audit of bills.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to receive. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Such other Matters as Authorized by Law. None.

10. Adjourn.

Motion made by Supervisor Schadewald, seconded by Supervisor De Wane to adjourn at 5:56 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

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PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING

April 27, 2017

PRESENT: Larry Epstein, Jessica Nell, Beth Relich, Pat Finder-Stone, Bev Bartlett, Linda Mamrosh, Debi Lundberg, Mary Johnson, Corrie Campbell, Mary Derginer, Randy Johnson

ALSO PRESENT: Devon Christianson, Christel Giesen, Kristin Willems, Debra Bowers, Laurie Ropson, Denise Misovec, Jennifer Hallam-Nelson, Chester Dudkiewicz

EXCUSED: Arlie Doxtator, Melanie Maczka

ABSENT:

The meeting was called to order by Chairperson Epstein at 8:30 A.M.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS:

ADOPTION OF THE AGENDA:

Supervisor Campbell/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF March 23, 2017:

Ms. Willems pointed out an error in the spelling of Jennifer Hallam-Nelson.

Ms. Finder-Stone/Ms. Lundberg moved to approve the amended minutes of the regular meeting of March 23, 2017. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF March 2017 FINANCE REPORT:

Ms. Bowers referred to the March 2017 Financial Highlights to demonstrate expenses and revenues for the month of March and said the ADRC budget is on pace for the 1st quarter. Ms. Bowers also pointed out those staff initiatives to increase congregate dining is working as daily meal numbers are increasing.

Ms. Relich/Ms. Bartlett moved to approve the March 2017 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

There were no restricted donations received in the month of March.

Supervisor Campbell/Ms. Derginer moved to approve the Restricted Donations for March 2017. **MOTION CARRIED.**

DIRECTOR'S REPORT:

A. 211/Crisis Center/ADRC Collaborative Report:

Ms. Christianson referred to the 2016 Collaborative Community Report document. Ms. Christianson reviewed the history of the robust 211 database and their unique partnership with

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the ADRC and the Crisis Center. These partnerships create an atmosphere where organizations do not compete or duplicate services. Ms. Christianson shared that each year a report is created to highlight the topics and issues coming to the 3 partners that represent 78,000 contacts a year. In 2016 Housing/Shelter, Mental health services, accessible housing and transportation were top unmet needs by all 3 agencies. Ms. Christianson explained that the report highlights service gaps that exist due to lack of funding, services with a wait list or where no service exists. Ms. Christianson stated that providers use this report to help support grant applications that work to fill gaps in Brown County. Ms. Johnson identified another potential gap in long term care service. Customers can be placed at the Brown county Community Treatment Center unable to provide safe care for themselves. They may be their own guardian which would allow them to quickly return to the community. Accessing Public Long Term Care Programs like Family Care are often not able to respond and enroll customers quickly enough prior to discharge. Discussion ensued.

B. Grounded Café' Overview-PowerPoint:

Ms. Christianson presented a PowerPoint that outlined the vision and partnerships for the new Grounded Café. This included a video highlighting Bitty and Beau's, a coffee shop that employs people with disabilities. This coffee shop model was an inspiration to the planning team along with consistent requests for job training options for persons with disabilities. Supervisor Campbell shared concern that there are other coffee shops in the area and she feels strongly that the ADRC will need to tie the human interest aspect of the café strongly to marketing efforts in order to make the Grounded Café a success. The soft opening for the café will be in May with a Grand Opening in summer, 2017.

C. ADRC Proclamation and Older American's Month May 2017:

Ms. Christianson said that May is Older American's Month and ADRC Month as declared by Governor Walker. Ms. Christianson shared that Brown County Executive; Troy Streckenbach will be addressing ADRC staff at the May 23, 2017 staff meeting.

D. Policy Approval: ADRC Personnel Records Management:

Ms. Christianson reviewed the Personnel Records Management Policy document and highlighted the need create a policy to move hard copy personnel files into laser fiche. The policy outlines the specific file structure to be used in the laser fiche product and the process for maintaining confidential accurate files.

Mr. Johnson/Ms. Finder-Stone moved to approve and adopt the ADRC Personnel Records Management Policy. **MOTION CARRIED.**

E. Feedback; Dementia Friendly Resolution:

Ms. Christianson thanked all board members that attended the Human Services Committee meeting and also the Brown County Board meeting to advocate for the DCS position. Ms. Christianson thanked Ms. Bartlett and Ms. Finder-Stone for addressing the County Board as well. Mr. Epstein asked to recognize the ADRC staff that took vacation from work in order to travel to Marinette, WI for the Joint Committee on Finance meeting to advocate on April 21st as this demonstrates real commitment to the agency and the work it does. Ms. Christianson shared that information on potential amendments to the state budget by the Joint Committee on Finance should be coming within the next couple of weeks.

STAFF REPORT: Laurie Ropson – Outreach/Quality Assurance: Annual Report

Ms. Ropson referred to the handout and reviewed her role and responsibilities as the Quality Assurance/Outreach Coordinator. Ms. Ropson then referred to the 2016 Annual Report created to

highlight the ADRC story and to focus on the accomplishments from the previous year. Many times this report is seen in the community and by legislators etc. Ms. Ropson shared some highlights from 2016 to include, how each county levy dollar is approximately doubled by leveraging federal MA claiming dollars through staff activities. Ms. Ropson also shared the importance of customer service, stating that statewide surveys show that 98% of ADRC customers would recommend the ADRC to others. Ms. Ropson also highlighted the importance of partnerships with other organizations including coalitions and volunteers. These relationships are essential and needed in order for the ADRC to accomplish so much in Brown County. Some examples are the more than 400 volunteers that give their time and talent like the highly trained volunteers conducting Medicare workshops assisting more than 4500 people in 2016. Also, the ADRC partnered with the Green Bay Fire Department on a pilot program to assess an increase in calls to the fire department for falls. Ms. Bartlett congratulated Ms. Ropson on an outstanding report and urged all board members to become an ambassador for a great ADRC organization. Ms. Christianson thanked Ms. Ropson for her critical, outstanding work.

LEGISLATIVE UPDATES:

Ms. Finder-Stone shared that the League of Women Voters went on record to officially support the Dementia Care Support position at their last meeting and testified at the Spooner Public Hearing.

Ms. Christianson reminded the board of the Aging Advocacy Day trip to Madison May 17th and invited board members to attend.

ANNOUNCEMENTS:

Ms. Willems explained that each year all volunteers, including the ADRC Board of Directors, are required to sign new documents regarding Confidentiality and Conflicts of Interest. Volunteers are also required to review HIPAA documentation and then complete a quiz on the information afterwards. The info needed is included in the board packet. Please complete and return to Ms. Willems by May 15, 2017.

NEXT MEETING: The next meeting will be May 25, 2017 at the ADRC at 8:30 AM. If anyone has any transportation needs please contact Ms. Willems. There will be no full board meeting in June 2017. There will be an Executive and Finance Committee meeting to discuss the 2018 ADRC budget. All board members are welcome to attend.

ADJOURN:

Ms. Lundberg/Ms. Johnson moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:18 A.M.

Respectfully submitted,

Kristin Willems, Administrative Specialist

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, June 19, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke, R. Osgood

Others Present: A. Nizzia, C. Maricque, J. Driessen, D. Zadnik, K. Pahlow

1. Action Item: Approval of May 2, 2017 Board Minutes

Motion made by R. OSGOOD, seconded by L. FRANKE, that the minutes from the May 2, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

After budget was approved, D. Koehler spoke on her 40 years of dedicated service to the Brown County CDEB. Koehler sent an e-mail to D. Zadnik that provided potential options for payment, since she would not be receiving her full accrued sick leave balance because she turned 65 two months after retirement. D. Koehler reminded the Board that people that work for Brown County are very dedicated to the children and families that they serve. D. Koehler said that she would respect any decision that was made, but she wanted to let the Board know that employees deserve to be given a higher level of respect and communication than have been given in the past ten years.

2. Action Item: Approval of Agenda

Motion made by L. FRANKE, seconded by R. OSGOOD, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

It was noted that there were not as many donations as in past months, but it may be due to the time of year. A. Nizzia highlighted a large donation that was given by Pat Schneider after the donation for the June meeting were completed.

Motion made by B. CLANCY, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

C. Maricque asked if there were any questions regarding the bills that were paid in April. The bills included were routine in nature. A question was raised regarding the pool rental for the 2016-17 school year. The pool costs are for students that go to the YMCA to swim due to their higher level of ability for swimming. The pool at Syble Hopp is a therapy pool, so the pool at the YMCA is used for their swimming activities.

Motion made by R. OSGOOD, seconded by L. FRANKE, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

The balance sheet funds were reviewed. It was noted that the Special Education Fund cash balance is negative until the end of the year when the Board approves a transfer from the General Fund.

The revenues were reviewed by fund. Since the report is as of April, there are additional revenues from the districts, CESA, and Medicaid that will be received in May and April. The State categorical and general aid is expected to be a little less than budgeted.

The expenditure trends are similar to prior months. Library media sources has a short-fall due to the server implementation that was completed prior to transitioning to the County server this is offset by funds that were budgeted for laptops and computer supplies. These expenditures were not made due to the server implementation. Savings were recognized in the intellectual disability teacher and aide area due to leaves and savings in health insurance. This is partially offset by substitutes required to cover the positions on leave. The specialty teachers is over budget due to additional stipends given for Special Olympics which was budgeted in the intellectual disabilities area. Savings have also been recognized for the district transportation.

Motion made by R. OSGOOD, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Board Meeting Schedule 2017-18

The meetings for the 2017-18 school year will continue to be on the third Monday of the month at 3:30 PM. The meeting for May was moved up to allow for the approval of contracts.

Motion made by J. MITCHELL, seconded by B. CLANCY, that the Board Meeting schedule for the 2017-18 school year be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Staffing

An additional staff person was hired due to the high caseload for the Occupational Therapists. The individual that accepted the position has just graduated.

Motion made by B. CLANCY, seconded by R. OSGOOD, that the contract for Kristen Kwaterski to fill the 1.0 vacant Occupational Therapy position for the 2017-18 school year be approved. MOTION CARRIED UNANIMOUSLY.

8. Discussion Item: Administrators' Report

This will be the final Administrator's Report presented by D. Zadnik. Zadnik

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indicated that he was very fortunate to have worked here since November 3rd and his last day will be Wednesday. S. King thanked David for accepting the interim position. David's leadership allowed the Board to complete an extensive search for the new administrator. The Board has a great deal of respect for David's leadership and guidance during this transition. On behalf of the Board, Scott thanked David for his service.

Students are participating in the summer SOAR program. The participation is similar to last summer at 58 participants. There will be three 2 week sessions. A Speech Teacher helped organize Camp SOAR this year to help meet the requirements of her graduate program. Due to her organization, the camp has run very smoothly so far this year.

Staff and volunteers painted the hallways and doors the week after school was out. There are still a few items to finish. Additional groups have also offered to volunteer for necessary projects at the school.

There was an additional bid for the gymnasium flooring. The new company indicated that the floors would not need to be stripped.

Training and implementation has started for Frontline and Infinite Campus. Most Mondays during the summer are being dedicated to the implementation of Infinite Campus. K. Pahlow is familiar with both system, so this should help ensure the success of the system rollouts.

L. Franke noted that the staff did an awesome job at Lions Camp. It is awesome to see what the staff do at camp to ensure the campers have a great experience. The staff are dedicated to taking care of the kids to have a safe time at camp. A. Nizzia added that Lions Camp was a success this year. No children needed to be sent home and there were no emergency calls.

9. Discussion Item: Parent Organization Report

The Golf Outing will be held next month on July 8th.

10. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1) (c), to discuss sick leave escrow.

Motion made by J. MITCHELL, seconded by B. CLANCY, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:20.

11. Action Item: Adjournment

Motion made by L. FRANKE, seconded by J. MITCHELL, to adjourn the meeting at 4:20 PM. MOTION CARRIED UNANIMOUSLY.

Syble Hopp School

DONATIONS – July 2017 BOARD MEETING		
DONOR	AMOUNT	ITEM/PURPOSE
Lindsay & Josh Richer		Formula, diapers, 2 feeding pumps & bags
The Alberta S Kimball-Mary L Anhaltzer Foundation	\$5,000	Camp SOAR
Americas Service Lines		6 cases of Hostess Zingers
De Pere Area Men's Club	\$250	Camp SOAR
De Pere Area Men's Club	\$1,000	Hopp Needs – Sensory Chairs
Wendell & Shanna Ellsworth	\$1,000	Hopp Needs
Patricia Schneider	\$20,000	Hopp Needs
Peter & Paula Huettenrauch	\$25	Hopp Needs – iPad Technology
Gary & Tanace Matthiesen	\$150	Hopp Needs
De Pere Christian Outreach	\$4,000	Hopp Needs
In honor of Nancy Van Lanen's wedding	\$430	Hopp Needs – iPad Technology
Schreiber Community Grant	\$10,000	SCY – payment 3 of 3
Dale Raby		Wheelchair for the PT department
Total Donation \$	41,855	

Syble Hopp Balance Sheet as of May 31, 2017

ACCOUNT DESCRIPTION	05/31/17
GENERAL FUND	
CASH	6,118,598.29
TOTAL ASSETS	6,118,598.29
ACCOUNTS PAYABLE	255.64
TOTAL LIABILITIES	255.64
EQUITY ACCOUNT	3,690,196.39
REVENUE CONTROL	2,847,941.24
EXPENSE CONTROL	(419,794.98)
TOTAL FUND BALANCE	6,118,342.65
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(3,115,409.09)
TOTAL ASSETS	(3,115,409.09)
PAYABLE ACCOUNT	722.81
OTHER DEFERRED REVENUE (SOAR REGISTRATION)	19,645.00
TOTAL LIABILITIES	722.81
EQUITY ACCOUNT	-
REVENUE CONTROL	1,629,567.53
EXPENSE CONTROL	(4,765,344.43)
TOTAL FUND BALANCE	(3,135,776.90)
FOOD SERVICE FUND	
CASH	17,527.02
TOTAL ASSETS	17,527.02
ACCOUNTS PAYABLE	78.99
TOTAL LIABILITIES	78.99
FUND BALANCE EQUITY	23,574.06
REVENUE CONTROL	51,662.56
EXPENSE CONTROL	(57,788.59)
TOTAL FUND BALANCE	17,448.03

Support Information #5

Syble Hopp Revenue Summary for the Month Ended May 31, 2017

DESCRIPTION	2016-2017 Budget	Actual Amount	TOTAL BUDGET REMAINING	COMMENTS
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	2,802,612.00	2,802,612.00	-	
INTEREST	22,000.00	25,784.46	(3,784.46)	Interest is trending slightly higher than budget
RENT (DUPEX)	9,000.00	8,250.00	750.00	
MEDICAID MAC REIMBURSEMENT	-	9,280.02	(9,280.02)	
MISCELLANEOUS	11,000.00	2,014.76	8,985.24	Budgeted donations that were recognized in SOAR
TOTAL GENERAL FUND	2,844,612.00	2,847,941.24	(3,329.24)	
SPECIAL REVENUE FUND				
OPERATING TRANSFER IN	-	26,651.50	(26,651.50)	Funds transferred from donations for purchase of van.
STUDENT FEES	2,500.00	2,458.00	42.00	
GIFTS	-	26,651.50	(26,651.50)	Funds transferred from Parent Organization for purchase of van.
SOAR STUDENT REGISTRATIONS	22,000.00	20,505.00	1,495.00	Includes \$5,000 in donations for program.
EC GRANT \$'S FROM DISTRICTS	35,060.00	24,557.79	10,502.21	Early Childhood payment from Denmark is outstanding.
TRANSIT OF FLOW THRU DISTRICT	67,000.00	49,678.00	17,322.00	Ashwaubenon's payment was received in June. Due to 2015-16 enrollments there will be about a \$6,000 shortfall in revenue.
TUITION-SCH DIST (NON-OPN ENR)	296,000.00	279,492.91	16,507.09	Actual costs for students were less than estimated.
TRANSIT OF STATE AIDE (CESA)	213,938.00	91,830.54	122,107.46	Received first four payments from CESA.
CESA 7 - REIMB SUBS	2,000.00	-	2,000.00	
HANDICAPPED AID FROM STATE	1,216,000.00	907,446.00	308,554.00	First payment was received in November. Includes four payments.
GENERAL STATE AID	1,500,000.00	-	1,500,000.00	Revenue is received at the end of the school year.
HIGH COST KIDS (STATE)	35,000.00	-	35,000.00	Submitted \$18,360 in claims for high cost kids in December.
MEDICAID REIMBURSEMENT	250,000.00	200,296.29	49,703.71	Actual revenue will be less than claim, so there will be a shortfall in this revenue
TOTAL SPECIAL REVENUE FUND	3,639,498.00	1,629,557.53	2,009,930.47	Revenue includes remaining billings from 2016.
FOOD SERVICE FUND				
STUDENT LUNCH	35,000.00	27,350.30	7,649.70	
ADULT LUNCH	1,200.00	926.84	273.16	
FOOD SER/STATE AID	1,000.00	782.62	217.38	
FOOD SERVICE/FED AID	36,268.00	22,602.80	13,665.20	
FED AID/COMMODITIES	5,600.00	-	5,600.00	Commodity Aid is reported at the end of the year.
TOTAL FOOD SERVICE REVENUE FUND	79,068.00	51,662.56	27,405.44	

Syble Hopp Expenditures Summary for the Month Ended May 31, 2017

DESCRIPTION	2016-2017 BUDGET	BUDGET AS OF 5/31/2017	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 5/31/2017	COMMENTS
GENERAL FUND						
LIBRARY MEDIA RESOURCES & SERVICES	6,333.00	5,805.25	9,424.90	(3,091.90)	(3,619.65)	Server Migration Project \$6,000 was not budgeted in 16/17.
FISCAL/FINANCE	164,423.00	150,721.08	142,423.36	21,999.64	8,297.72	Bookkeeper position was split, so savings in benefits. Maintenance agreements for the year have been paid.
BUILDING OPERATION	191,016.00	175,098.00	165,854.71	25,161.29	9,243.29	Dectron Unit Repair of \$7,754 was not budgeted. These expenditures have been offset by savings in gas.
DUPLEX	350.00	320.83	114.80	235.20	206.03	
FACILITIES ACQUISITION/REMOVAL	5,060.00	4,638.33	4,210.00	850.00	428.33	
TELEPHONE	3,520.00	3,226.67	2,863.53	656.47	363.14	
TECHNOLOGY EQUIPMENT	5,000.00	4,583.33		5,000.00	4,583.33	Budgeted computer supplies and laptop have not been purchased since migration was not budgeted. These savings will offset the negative variance in the Library and Resource area.
INSURANCE AND JUDGMENTS	37,316.00	34,206.33	36,974.00	342.00	(2,767.67)	Worker Comp and casualty expected to increase in last half of fiscal year.
COUNTY IDC AND TECHNOLOGY	58,554.00	53,674.50	57,929.68	624.32	(4,255.18)	Will increase in last half of fiscal year. Technology allocations will be higher than budgeted.
TOTAL GENERAL FUND	471,572.00	432,274.33	419,794.98	51,777.02	12,479.34	
SPECIAL REVENUE						
EARLY CHILDHOOD	372,337.00	286,413.08	294,945.88	77,391.12	(8,532.80)	2 FTE was added due to enrollment in the DePere school district.
SPEECH/LANGUAGE	498,635.00	383,565.38	358,993.91	139,641.09	24,571.47	Speech Therapist resigned as of 11-3-2016; CESA employee to transfer in January - budget includes this position for January - June.
COGNITIVE DISABILITIES	2,003,612.00	1,541,240.00	1,483,132.25	520,479.75	58,107.75	Savings in health insurance have been recognized. The retiree escrow accounts in the amount of \$39,780 were transferred to their VEBA accounts in December. In addition, budget did not include new retiree.
RETIREE INSURANCE	28,000.00	25,666.67	71,629.61	(43,629.61)	(45,962.94)	
EC INSTRUCTIONAL AIDES	80,268.00	61,744.62	59,213.12	21,054.88	2,531.50	Savings were recognized in salaries and benefits due to two aides being on leave and salaries budgeted for additional help that were not used.
CD INSTRUCTIONAL AIDES	1,058,325.00	814,096.15	735,963.97	322,361.03	78,132.18	Subs were needed for staff member leaves. Due to shortage of substitutes, teacher subs have been needed to fill aide absences.
CD SUB TEACHERS/AIDES	38,755.00	38,755.00	70,720.78	(31,965.78)	(31,965.78)	
EC SUB TEACHERS/AIDES	3,229.00	3,229.00	6,454.69	(3,225.69)	(3,225.69)	Sub was required for staff member on leave. Additional stipend given for Special Olympics that was budgeted in CD. Part-time positions have worked additional hours. In addition, a position was budgeted at the single rate for insurance, but now is family.
SPECIALTY TEACHERS	138,059.00	106,199.23	123,122.28	14,936.72	(16,923.05)	
DIRECTION OF SOCIAL WORK	70,648.00	54,344.62	54,821.99	15,826.01	(477.37)	
NURSING	47,897.00	30,992.18	31,376.15	16,520.85	(383.97)	
OCCUPATIONAL THERAPY	235,008.00	180,773.85	177,163.10	57,842.90	3,610.75	Savings from part-time position budgeted, but no longer filed.
PHYSICAL THERAPY	78,670.00	60,515.38	60,278.45	18,391.55	236.93	

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Syble Hopp Expenditures Summary for the Month Ended May 31, 2017

DESCRIPTION	2016-2017 BUDGET	BUDGET AS OF 5/31/2017	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 5/31/2017	COMMENTS
EXCEPTIONAL ED (SUPV & COORD)	283,618.00	259,983.17	236,855.54	46,962.46	23,327.63	Savings in expected additional help and insurance.
GENERAL ADMINISTRATION	7,855.00	7,200.42	14,595.38	(6,740.38)	(7,394.96)	Payment for Exec Connect.
OFFICE OF THE SUPERINTENDENT	137,320.00	125,876.67	117,379.30	19,940.70	8,497.37	Savings in benefits due to interim position.
VEHICLE ACQUISITION	-	-	53,303.00	(53,303.00)	(53,303.00)	Offset by Revenue from Donations and Parent Organization
VEHICLE REPAIR AND FUEL	10,800.00	9,900.00	6,374.42	4,425.58	3,525.58	
TRANSPORTATION AND BUS AIDES	697,336.00	631,482.90	576,051.32	121,284.68	55,431.58	Savings in district transportation.
UNEMPLOYMENT	9,369.00	7,206.92	6,120.76	3,248.24	1,086.16	
CESA SERVICES	198,341.00	184,674.33	179,498.53	18,842.47	5,175.80	Employee on leave, so CESA expenditures were less than expected.
TRANSIT OF AID TO DISTRICTS	74,000.00	61,666.67	47,550.00	26,450.00	14,116.67	Payments for the year are expected to be \$63,400. Wrightstown paid its tuition with Federal funding, so there will not be transit of aid to them.
TOTAL SPECIAL REVENUE FUND	6,072,080.00	4,875,526.22	4,765,344.43	1,306,735.57	110,181.81	
FOOD SERVICES						
DIRECTON OF FOOD SERVICES	68,918.00	85,089.22	54,239.46	14,678.54	10,849.76	Savings have been recognized for the contracted Food Service.
FOOD - LUNCH PROG	500.00	500.00	-	500.00	500.00	
FOOD	5,600.00	5,600.00	-	5,600.00	5,600.00	Commodity charges are not recorded until the end of the year.
MILK - LUNCH PROG	4,050.00	4,050.00	3,549.13	500.87	500.87	
TOTAL FOOD SERVICE FUND	79,068.00	75,239.22	57,788.59	21,279.41	17,450.63	

NOTE: Year to date budget is annualized by month or number of pay periods depending on the type of expenditure

Support Information #7

Memo

To: Kim Pahlow
Administrator

Fr: John J. Driessen
Director of Special Education

RE: Request to Hire New Staff

Date: July 10, 2017

The purpose of this memo is to recommend the hiring of Renee La Fleur-Linder for the vacant 1.0 Early Childhood Special Education position at Altmayer/Heritage School. This position will begin on August 29, 2017 and run through the 2017-18 school year. Her salary for the school year will be \$34,652.

Please see me if you have questions.

Support Information #7

Memo

To: Kim Pahlow
Administrator

Fr: Abbie Nizzia
Principal

RE: Request to Hire Two New Instructional Aides

Date: July 11, 2017

The purpose of this memo is to recommend the hiring of Darcie Mangum and Logan Pourchot for the two vacant instructional aide positions at Syble Hopp School. Darcie worked as a dedicated aide with one of Syble Hopp Schools recent graduates. Logan worked at our sister school in Walworth County for the last three years and has recently moved to the Green Bay area. The positions will begin on August 30th, 2017 and run through the 2017-18 school year. Their hourly wage will be \$14.54 equaling a salary of \$19,629 plus fringe benefits for the school year.

Please see me if you have questions.

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, June 21, 2017 in the 1st Floor Conference Room, Board Room A, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Vice Chair Erik Hoyer, Deputy Executive Jeff Flynt, Health and Human Services Director Erik Pritzl, St. Johns Homeless Shelter Case Worker Lisa Bero, JOSHUA Member Cheryl Weber, Behavioral Health Manager Ian Agar, Hospital Administrator Luke Schubert, Sheriff John Gossage, District Attorney David Lasee, Green Bay Police Officer Allen, Dave Dunlop
Excused: Security Lieutenant Scott Brisbane

I. Call meeting to order.

The meeting was called to order by Vice Chair Erik Hoyer at 12:05 pm.

II. Approve/modify agenda.

Motion made by Erik Pritzl, seconded by David Lasee to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of May 17, 2017.

Motion made by Cheryl Weber, seconded by Erik Pritzl to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the \$1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.

Human Services Director Erik Pritzl provided the Committee with a handout, a copy of which is attached, which summarizes the expenditures related to the Mental Health Initiative in 2016 and the first part of 2017.

With regard to mobile crisis, 158 in person contacts were made in May and this is going well, but Pritzl would like to see these numbers increase even more. Efforts are continuing to get people to admit for services voluntarily. He noted there is a top 40 list of chronic individuals in the area and the message they are trying to get across to the different groups that work with this population is that there are services available for those who want them.

Zima asked about the status of the outreach efforts that were discussed at the last meeting. Pritzl informed the request has been submitted to NEWWEYE and he will keep this group advised. Zima stressed the importance of having some sort of public service announcements so people who want services know that they are available and where and how to get them. Zima asked about a hotline number that people can call and Behavioral Health Manager Ian Agar said he will discuss this with the intake workers. Hoyer noted that there are various numbers people who want help might call such as 911, 211, an intake worker or Bellin and he feels that that is probably somewhat confusing for someone who wants and needs help.

JOSHUA member Cheryl Weber introduced St. Johns Homeless Shelter Case Worker Lisa Bero to the group. Bero said St. Johns works with the homeless as well as those at risk of homelessness. The shelter also operates the Micah Center and anyone is welcome there. They do their best to educate the population of people they serve regarding available services.

Zima feels that providing detox services is the bare minimum and this group is supposed to be trying to figure out ways to cut down the number of people finding their way into the jail system. He feels we need to come up with ways to fit everyone's needs and he noted that some people need more services than others. He would like to see some type of residential facility with a number of small efficiency-type apartments where people can live where they have contact with others facing the same struggles and he would also like to see some offices for things like case workers. He feels that now is the time to address this and figure out what we need so that when the County is ready to look at the new jail pod, this can be addressed at the same time. He feels there is currently about a six

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month window to get a proposal together to present to the County Executive and the County Board. He wants to see jail and mental health treated together as a package deal and he does not want feet dragging or anything else.

2. Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.

Pritzl said a lot of information was submitted on this at the last meeting including cost estimates. There would need to be capital investment to establish something for long term care as well as a one stop shop model. Cost estimates on this have been shared with the County Executive.

Sheriff John Gossage noted that he has talked to the County Executive regarding how to go forward with the \$20 million dollars that his earmarked for jail/mental health. He noted that he would like to wait for the PONI study to be completed before determining what the best option would be, although he did estimate that somewhere around \$13 million dollars would be needed to address the needs at the jail which would leave somewhere in the area of \$6-7 million dollars for work on the mental health aspect.

Pritzl would like time to see what would work in the \$6 – 7 million dollar range. He wants to be sure we do not get in a situation where we implement something, but then do not have the budget to operate it appropriately.

It was indicated that a group from UWGB is currently doing some research on what the best model would be. Pritzl noted that treatment is available, but what is lacking is the supportive housing aspect. Zima said he would like to see a residential component like he spoke of earlier with a number of small apartments in one building. He asked about the licensing for something like this and Pritzl indicated that licensing might be a problem in terms of the number of people all in one place. There also could be concerns regarding where such a facility would be located. Zima would like to see something near the jail and CTC rather than in a residential neighborhood. Hoyer felt that that may not be a good location in terms of people trying to get to and from work but Zima pointed out that there is a bus line near the jail.

Zima emphasized we have to get things going and if we run into problems then we have to work through them. Hoyer said if there was an unlimited pot of money, everyone could get behind a one stop shop model for crisis which would free up law enforcement time and allow the County to have more control over the services. However, since the pot of money is limited Hoyer feels we need to look at what the actual needs are, especially with regard to housing. He said at this time the County has the capacity to help people for 25 – 30 days, but there is nothing after that. We need to figure out what the best fit of services and housing would be and that is something the group at UWGB is working on. Zima said Nicolet is close to being full with a daily census of 13 and a max of 16, but noted that this facility is for short-term stays. Although Nicolet serves the needs for a certain percent of the population, there are people who need longer term treatment and he feels the best way to handle that would be in an apartment building of small units like he spoke of earlier where people could live to continue their recovery in an environment they feel safe in and are not out causing conflicts in the community.

Pritzl said information has been presented regarding the County sending people to Trempealeau and there have been some discussions about providing similar programming here to alleviate having to send people across the state. There is clearly a gap locally for the type of services that Trempealeau provides. He noted that there are some CBRFs in the area that the County uses that handle some of these people, but he does not know what the capacity is. Zima asked if someone is working on identifying the capacity and the needs. Pritzl said that the group at UWGB is looking at that now. Zima indicated he would like a report back on this as soon as possible so it can be examined before the budget process begins. He noted that the County Executive is welcome to come to any of these meetings to get up to speed. Deputy Executive Jeff Flynt was in attendance and could relay information to the Executive, but Zima would also like to see Director of Administration Chad Weininger at these meetings as he feels he has a great educational background and has an ability to get things done and most of the Board appreciates his talent. Flynt noted that he would pass this information along to both the Executive and the Director of Administration.

Pritzl said he was hopeful to have some information available towards the end of August from UWGB. Hoyer said he is struck by the diversity of the needs and the number of potential solutions for the population. This is definitely not a one size fits all population and he does not feel we should get our hopes up that a large building with a number of beds is going to be the answer based upon the realities of the population.

Zima asked if anyone had any issues they wished to discuss at this time. Sheriff Gossage mentioned that after the National Institute of Corrections came to the jail he began looking for an option for 2018 to increase the mental health coverage at the jail to fill the identified gap. He informed that beginning July 1 there will be two nurses to help ensure that anyone who needs mental health services does slip through the cracks. A budget adjustment will be done to cover the costs for the increased care for the remainder of 2017 and Gossage will then include the two nurses in the 2018 budget.

Weber reported there will be a demonstration of the Trilogy program tomorrow at Bellin's Executive Offices. Trilogy is being initiated in the Fox Valley and is a website to help those struggling with mental illness, similar to 211. She feels that this is going to be an awesome resource and something Brown County may want to look into as well as the website provides everything from learning about something, to screening, to actually finding and getting connected directly to services.

Dave Dunlop said this entire mental health system is complicated and noted that there is a lot of money at stake in looking at the jail and mental health as one package. He questioned if there have been studies done as to the number of people that circulate between the mental health system and the jail system, specifically, how many people that are not in a situation where they are supervised and provided with treatment that end up in the jail. This would be important information to know as the talks continue on increasing the jail pods. Gossage responded that the jail liaison is doing a good job in working with people on their re-entry into the community following a jail stay, but there is not really a tracking mechanism after release, but he noted that the number of people the jail liaison works with that have returned to jail is quite small.

3. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

Discussion on this item was incorporated at various areas throughout the meeting.

4. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Discussion on this item was incorporated at various areas throughout the meeting.

5. **Discussion re: Recertifying County operations to return to previous services providing long-term care.**

Discussion on this item was incorporated at various areas throughout the meeting.

6. **Update re: Outreach efforts.**

Although not discussed at this point in the meeting, there was some discussion regarding outreach efforts in Item 1 above.

7. **Such other matters as authorized by law.**

The next meeting date was discussed and July 19, 2017 at 12:00 pm was selected.

8. **Adjourn.**

Motion made by Erik Hoyer, seconded by Dave Lasee to adjourn at 1:05 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

1C

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

To: ad-hoc Mental Health Treatment Committee
Human Services Committee

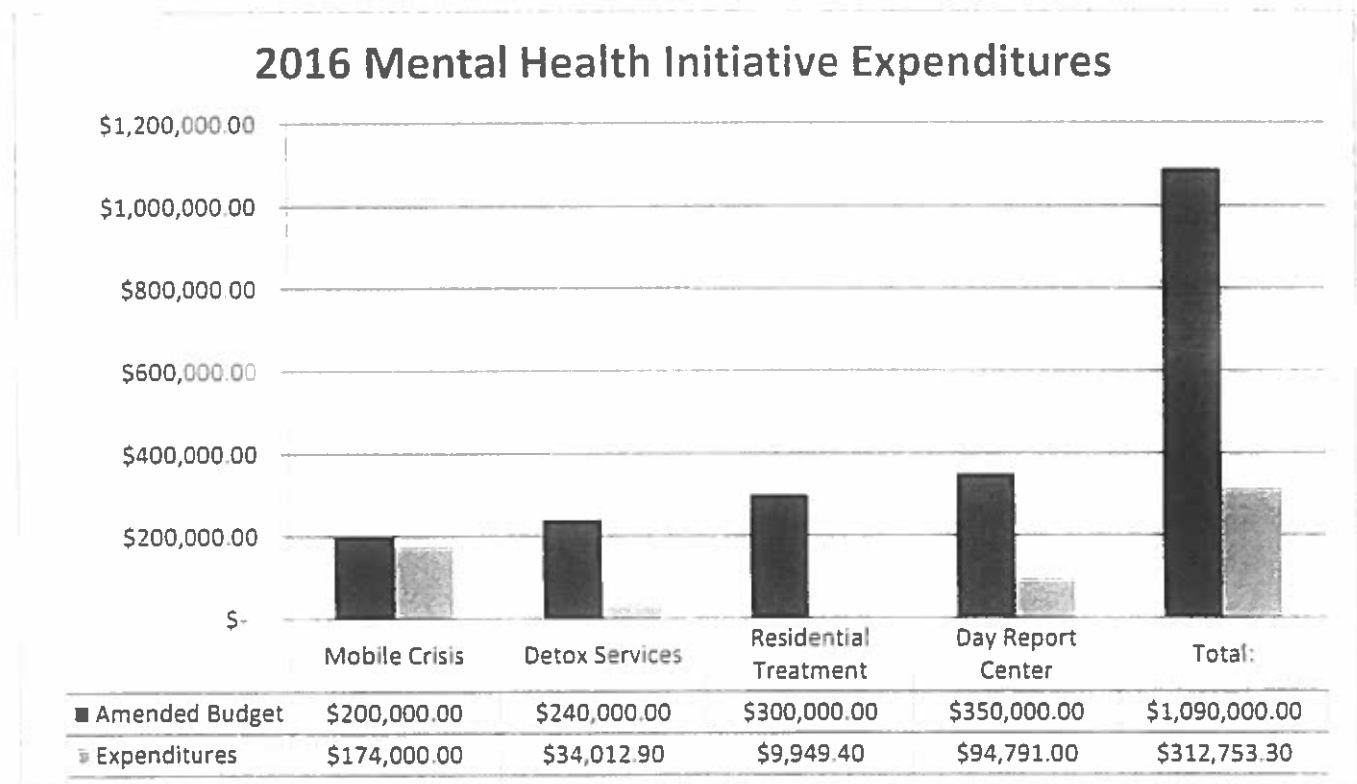
From: Erik Pritzl, Executive Director

Date: June 21, 2017

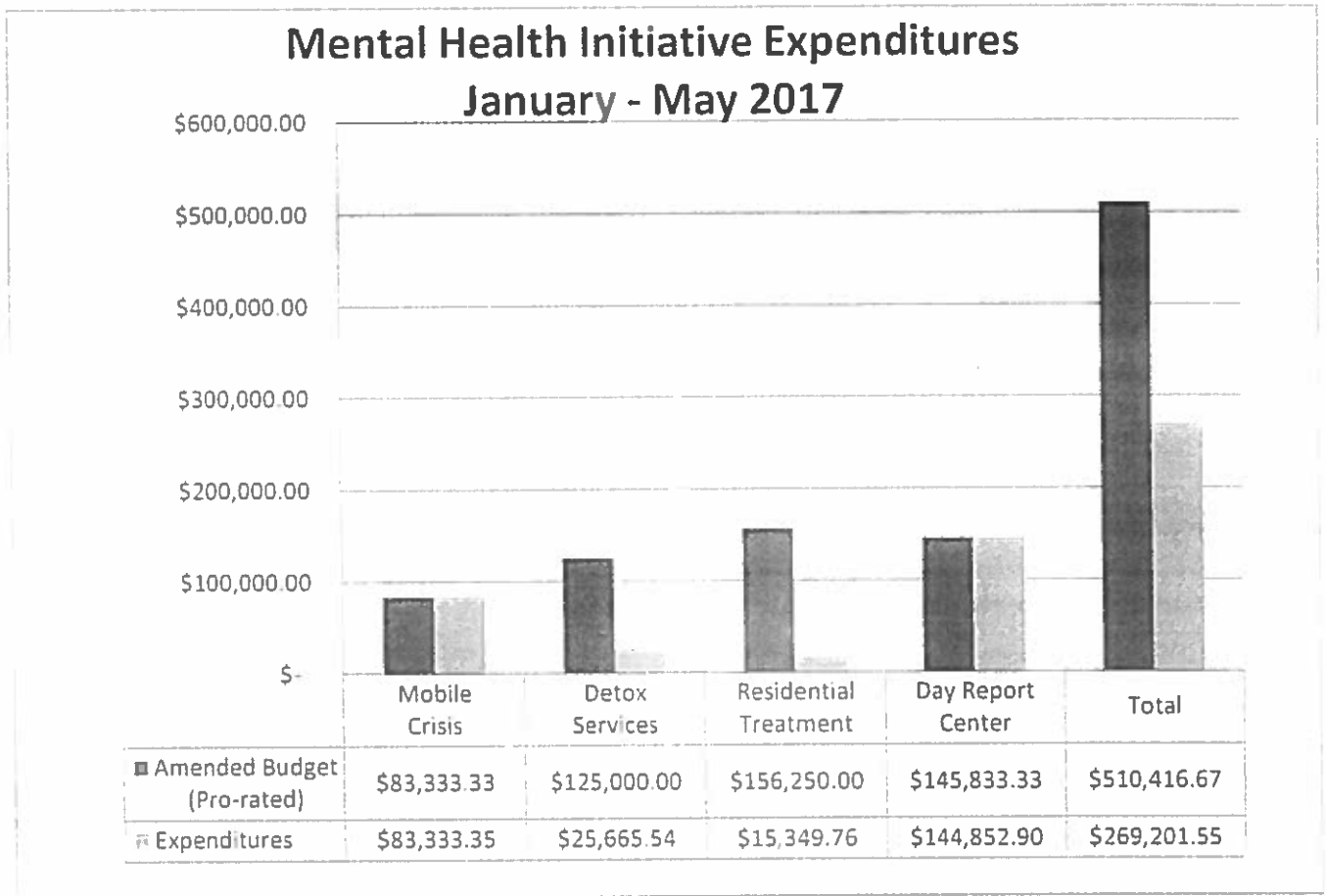
Re: Mental Health Initiative Expenditures 2016-2017

The following updated summary of expenditures related to the Mental Health Initiatives in 2016 and the first five months of 2017 is submitted in response to a request from members of the ad-hoc Mental Health Treatment Committee.

The chart below represents the 2016 expenditures on the various initiative components. The total available budget for the initiatives was \$1,090,000.



The second chart below represents the 2017 expenditures for January-May. The total available budget for the initiatives is \$1,225,000.



**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, June 20, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Delores Pierce, Ed Koslowski, Joan Brusky, Jerry Polus
EXCUSED: Louise Dahlke, Jim Haskins

****Running Total of Veterans' Certificates: 1804**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Invocation. None.

3. Approve/Modify Agenda.

Motion made by Duane Pierce, seconded by Delores Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Approve/Modify Minutes of May 16, 2017.

Motion made by Ed Koslowski, seconded by Joan Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

5. Update re: Honor Rewards Program.

CVSO Jerry Polus reported that 225 cards have been sent out to veterans for the program and there are currently 83 businesses participating. A representative of the Register of Deeds office will be at the Fair to register veterans.

6. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.
a. Set Timeline.

Polus informed he has received a regret letter from the Navy Band indicating they are unable to perform at the Fair because of a scheduling conflict. He has contacted the Air Force Band to check their availability, but feels we need to have someone else lined up. Koslowski said he will talk to the contact person of Monterey Trail, the band that has performed the last couple of years, to check their availability.

Polus continued that he has commitments for tables in the tent from the following groups: Veterans Center, Federal VA, VA Clinic, Center for Veterans Issues, Ken Corry, The Volunteer Center, Register of Deeds for Honor Rewards, State VA and the Veterans Home in King plus a table for his office. At least three tables will be needed for the door prizes. Erickson said he will be working on getting door prize donations and Joan Brusky also offered to work on getting some prizes donated. Duane Pierce and Jim Haskins will handle the door prize drawings again this year at the event.

Polus ran through the agenda and made a few notes. The tent will be open from 10:00 am – 3:00 pm. The band will play from 2:00 pm – 3:00 pm and then again for an hour following the ceremony. The ceremony will be begin at 3:00 pm with a welcome by Bernie Erickson. Posting of colors will be done by DAV followed by the Pledge of Allegiance. Chaplain George Dexter will be doing the prayer which will be followed by the National Anthem and Polus will confirm with Jim Haskins that he has a person to do this. County Executive Troy Streckenbach will then speak for a short time followed by the laying of the wreath. Echo Taps will follow the wreath laying. Polus is working on getting a speaker for the event who will talk about the history of the Purple Heart and also someone from the DAV. The recognition certificates and give away item will then be presented and will be followed by the retirement of the colors and door prize drawings.

1d

Erickson said the giveaway item will be dog tags again this year. He will see if he can get a flag design on the dog tags and let the group know. It was also decided to go with keyrings rather than chains. Erickson will order 200 items. The inscription on the dog tags was discussed and "Purple Heart & Disabled Vet, 2017, Thank You For Your Service" was decided upon. The County Board office will prepare the certificates and proclamation for the event.

Polus will have the posters done soon to be mailed out. He is waiting to hear about the band and as soon as it is confirmed he will include the photo on the poster and have them printed. Tickets will be handed out in July. There was a brief discussion regarding electronic tickets as was discussed in the past, but it was decided that this group would continue to use the paper tickets as has been done in the past.

7. Report from CVSO Jerry Polus.

Polus said he and the Senior Benefits Specialist from his office attended a national federal VA training conference last week in San Diego. It was an excellent week and there were people from Washington there presenting information. The VA is changing rapidly and the conference was very important and informative in terms of keeping him and his staff updated.

8. Update re: Fishing Outing for PTSD Veterans held on June 6, 2017.

Erickson reported on the fishing event held by his fishing group, Green Bay Area Great Lakes Sports Fisherman, at the lake they adopted at the Botanical Gardens. The event was held on June 6 and was attended by 12 – 15 veterans who are part of the Project Healing Waters group. The group had a good time and caught some fish, even though recent hot weather brought on a bunch of weeds. Erickson said they will be holding another similar event in September.

9. Report from Committee Members Present (Erickson, Brusky, Dahlke, Haskins, Koslowski, Pierce & Witkowski, Brusky).

-Erickson informed that he received a call recently from Jim Haskins. Haskins said he has a new job and is working from 9:00 am – 6:00 pm daily and will not be able to attend these Subcommittee meetings at this time. He did advise Erickson that he would be at the Fair and he also indicated that the hours for his job may change in the future which would allow him to come to the meetings. In the meantime, Haskins would like to remain on the mailing list so he can stay updated.

-Brusky did not have anything to report.

-Koslowski said the Amvets State Convention will kick off on Thursday at the Oneida Casino. He invited the group to stop by the plaza towers hospitality room if they would be at the convention. Koslowski also said the Veterans Manor is looking for a POW/MIA flag and asked Polus if there is any source that donates flags or offered them at a discount. Polus said he will look into this and let Koslowski know and Pierce indicated that he will also talk to Rolling Thunder about this.

-Pierce reported that the Pearly Gates ride will be held on July 8 and this year's event will honor Korean Veterans. There will be a ceremony at 11:15 am followed by the ride. There will also be a number of WWII vets bussed in for the event. Pierce also noted that the Blue Angels are coming to Wisconsin. They will be in Milwaukee on July 15 & 16 and then on the 29th & 30th at the EAA.

10. Such Other Matters as Authorized by Law. None.

11. Adjourn.

Motion made by Duane Pierce, seconded by Joan Brusky to adjourn at 5:10 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

6

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 8, 2017 at Brown County Health & Human Services; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

Present: Chairman Tom Lund
Jesse Brunette, Bill Clancy, JoAnn Grashberger, Craig Huxford, Susan Hyland,
Paula Laundrie, Aaron Linssen

Excused: Carole Andrews

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Deputy Director
Eric Johnson, Finance Manager
Luke Schubert, Hospital & Nursing Home Administrator

1. **Call Meeting to Order:**
The meeting was called to order by Chairman Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
LAUNDRIE / LINSSEN moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of May 11, 2017 Human Services Board Meeting:**
GRASCHBERGER / CLANCY moved to approve the minutes dated May 11, 2017.
The motion was passed unanimously.
- 4a. **Public Hearing 2018 Budget:**
The Public Hearing was opened, and at this time no members of the public had arrived. Chairman Lund left this item on the agenda until the end of the meeting to allow members of the public to arrive.
5. **Executive Director's Report:**
Executive Director Pritzl handed out copies of his report (attached) and highlighted a few items.

Child Protective Services

On May 31, Executive Pritzl attended the *Marks that Matter—Detection of Physical Abuse in Young Children* training seminar at UWGB featuring Dr. Lynn Sheets from Children's Hospital of Wisconsin. Approximately 100 people were in attendance from a variety of disciplines, and this event is something fairly new and cutting edge in the region.

The event provided training to law enforcement, medical providers, department staff, school staff, and other community agencies related to detecting, reporting and investigating sentinel injuries in young children. Dr. Sheets spoke during the morning session about all injuries, detection, what you could see, what they might indicate; and then what should be done in response – full medical exams, skeletal surveys, etc. because the small injury you see might be indicative of something bigger.

The afternoon session was panel of presenters from various roles speaking to their involvement in the process and a case was presented detailing how various roles could collaborate.

HUXFORD: As a former Child Protection Investigator, he mentioned a recent case in the news of a young child that died from child abuse.

PRITZL: During the training seminar examples were given that if a child had been seen at other points by medical providers, and maybe if some injuries were recorded, did they actually report it? Following this training, those in attendance are more likely to report it and get authorities to look at it.

LAUNDRIE: Could HS Board members be made aware of events like this in the future so members could attend if they wanted?

PRITZL: United Way money, through the County Board, helps pay for these types of training. We can provide a notice to HS Board members.

LUND: The youngest are most at risk because they are not seen by many (outside the home); school-aged children are seen by teachers, counselors, child care providers, etc. so more chances for reporting.

PRITZL: The training discussed the explanations people give when asked about an injury and how those explanations might not be consistent with the injury. Training talked about how to ask questions and how you ask questions in different ways.

Adult Behavioral Health

The Comprehensive Community Services (CCS) program is a case management recovery-based program for adults and children who need ongoing services for a mental health need, substance use, or a dual-diagnosis beyond occasional outpatient care, but less than the intensive care provided in an inpatient setting. It encompasses service facilitation/case management that we provide, as well as services provided through contracts with providers.

PRITZL mentioned the involvement of Nancy Fennema, Ian Agar and Kimberly Collins among many others. The new electronic health records software, Avatar, also plays a part in this program.

FENNEMA said it is one of the most complex programs to administer because we need to bill by professional, by service, by credential, by unit of service. It is 100% reimbursable and it is rehabilitative-based, so it is not for anyone whose difficulty is long-term, it is not for maintaining people.

HUXFORD: Do you find increases related to mental health, substance abuse, or a combination of the two?

FENNEMA: Off the top of my head, more mental health. It is probably both, but I will follow up.

PRITZL stated the County is very fortunate to have Kimberly Collins as the supervisor over this program.

Mental Health Initiatives

Over 100 participants in Day Report Center, and have started to report people successfully completing supervision. These are people who are able to be outside of the jail and are able to report to the Center.

LUND: What do you work on with the clients besides mental health?

PRITZL: Different groups, individual sessions, vocational support, job search support – there are computers they can come in and use in the Center – cognition programming, counseling

in mental health and substance use. They offer a lot of different groups and opportunities and people are taking advantage of them more and more.

Residential treatment utilization has increased as well, which is good to see for substance use as people are getting treatment

Community Treatment Center

We are higher in average daily census. Overall, we have been more successful in not sending people to Winnebago on a regular basis. If we do, it is because a situation we could not handle based on service capacity.

Bay Haven (CBRF) utilization is higher than last year. Not only for crisis stabilization, but also some adult protective services (APS) placements too.

CLANCY: How many of the clients are on medications that need to be supplied daily? Is there a large population on medication, or is it a behavioral thing that you just work through?

PRITZL: There could be a need for a daily medication, but when the person presents to us, they might not have those medications or be taking them as prescribed.

SCHUBERT: The majority of people that come to us, yes, are put on some medication for stabilization. Some may just need the structured treatment, but usually there is a medication component that the psychiatrist will prescribe.

HUXFORD / HYLAND moved to receive and place on file.
Motion was carried unanimously.

6. CTC Administrator Report including NPC Monthly Report:

Hospital & Nursing Home Administrator, Luke Schubert handed out his NPC Monthly Report in the agenda packet (attached).

- More secure fencing has been installed.
- The new Call Light System has been installed and is set to go live next Wednesday (June 14); staff training on system use and protocols starts next week.
- No hospital or health inspections

LAUNDRIE: When I look at "Return from Conditional Release," for May there were 7 returns, how much time lapses between discharge and re-entry? Is there a typical time or reason?

SCHUBERT: It comes out of Community Services where over 6 months a Case Manager can decide if they violated a condition of their agreement, they can return based on a referral from their Case Manager.

LAUNDRIE: Do they typically wear a bracelet? Is that how you keep track of them?

SCHUBERT: No, it would be a condition of their agreed upon plan to safely be managed in a home, with a support network, and the client meeting the needs of the treatment plan. But if the client violates those conditions, and becomes unstable, the Case Manager can then return.

LAUNDRIE / GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

7. Presentation on Long-Term Care Mega Rule:

Hospital & Nursing Home Administrator, Luke Schubert gave a presentation of new "Mega Rule" Regulation Reform in skilled nursing facility operations (presentation slides are attached)

The annual 4-day health inspection of Bayshore Village ended today (June 8). The average number of citations for facilities this year is 7.5, and Bayshore Village has the potential for a deficiency-free survey. The only area of a potential deficiency was a contracted service/agency we use that didn't have a background check completed in 4 years, making their process out of compliance.

HUXFORD stated he saw how much work had been put into Phase 1, and could not see implementing it all with the existing manpower.

CLANCY: If Phase 1 is implemented, and then go to Phases 2 & 3, is there staff available for all of this?

SCHUBERT: That is our conundrum. We did for this Phase (1). We had lots of people put in extra hours and time at home doing it, and we made it work. It's a lot for a single entity.

CLANCY: Is there compensation for the extra hours?

LAUNDRIE: Comp time or something? But then when can you take the comp time?

SCHUBERT: Erik (Pritzl) has been very supportive if we've asked for extra help. I have a lot of hard-working people who have taken it on. It is hard to dissect to a new person. There are a lot of intricacies of how we operate, and you need expertise. You need a coordinator, and our Health Information Manager stepped up to the plate on this. You need the expertise in the room – the Social Services director, you need the Director of Nursing, the Administrator, Corporation Counsel – people who know Brown County's systems.

PRITZL: Brown County Health & Human Services is lucky we have the staff we do in some of these areas – whether at the CTC or Community Services. I think of some of the new requirements that come along in Child Protection and other areas; they may not be 800 pages (like the new Mega Rule), but I can assure you if you took all of the Child Welfare manual, and printed it out, it is probably close to 600 pages.

FENNEMA: The New Ongoing Standards alone were 400.

PRITZL: We have staff that are stepping up all over the place -- every day -- we are not adding staff administratively to handle this. We are probably as far as we can go to ask people to do what they do, and we are getting push back every once in a while, but most of the time, they just do it. And we are lucky to have them.

LAUNDRIE: I think that's great, however, I would just caution that people stepping up is great, but that people take care of themselves and their families too.

CLANCY: You hate to have someone so well positioned, and they say, "I can go to this other place where my expertise is really appreciated." We don't want that to happen.

CLANCY, LAUNDRIE and LUND thanked SCHUBERT for the report.

LINSSEN / HYLUND moved to receive and place on file.
Motion was carried unanimously.

8. Financial Report for Community Treatment Center and Community Services:

Finance Manager Eric Johnson handed out the YTD Report and highlighted some points:

Both Operations – Community Treatment Center and Community Services – are both within about 0.5% of budget.

Community Treatment Center

About \$66,000 variance YTD is partly from revenues to fill CBRF shortfalls, due to significant change in billing method.

In the Amended Budget, there is \$176,000 from insurance reimbursement to replace the nurse call system (from the lightning strike).

Expenses are slightly over budget due to staffing needs for one-to-one care needs. Due to higher level of cases we are taking on in the Nursing Home and CBRF, one-on-one care needs are increasing.

Equipment non-outlay expense is high YTD, due to specialty beds purchased to relieve rental costs. Even though the amount is budgeted across the whole year, it had to be paid out at the beginning.

Community Services

Overall YTD results for Community Services show an unfavorable variance of approximately \$260,000 or 0.5% due to intra-county charges, primarily from Technology Services.

LAUNDRIE / GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

LINSSEN / HYLUND moved to receive and place on file.
Motion was carried unanimously.

10. Request for New Non-Continuous Provider & New Provider Contract:

Please refer to the packet which includes this information.

LAUNDRIE / HUXFORD moved to receive and place on file.
Motion was carried unanimously.

11. Other Matters:

No other matters were brought before the Board.

4b. Public Hearing 2018 Budget:

Having no members of the public arrive, Chairman Lund closed the public hearing and encouraged any interested parties to email or mail comments, to be read at the next meeting.

Next Meeting: Thursday, July 13, 2017 at 5:15 p.m.
Community Treatment Center; 3150 Gershwin Drive; Room 365;
Green Bay, WI 54311

12. Adjourn Business Meeting:

CLANCY / BRUNETTE moved to adjourn.
Motion passed unanimously.
Chairman Lund adjourned the meeting at 6:08 p.m.

Respectfully Submitted,
Catherine Foss, Office Manager

BROWN COUNTY HEALTH AND HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
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Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: June 8, 2017

Re: Executive Director's Report

Community Services:

Child Protective Services

An event was held at the University of Wisconsin-Green Bay to provide training to law enforcement, medical providers, department staff, school staff, and other community agencies related to detecting, reporting and investigating sentinel injuries in young children. The training was titled Marks that Matter--Detection of Physical Abuse in Young Children, and featured Dr. Lynn Sheets for the first part of the day. Dr. Sheets is a recognized expert in the area of child abuse, and Medical Director of Children's Hospital and Health System's Child Advocacy and Protection Services. The afternoon featured a panel of presenters who discussed the different roles and responsibilities for Child Protection, Law Enforcement, Medical staff, Child Advocacy Centers, followed by an in-depth case presentation by Child Protective Services and Law Enforcement about what it is like to collaborate on assessing and investigating child abuse.

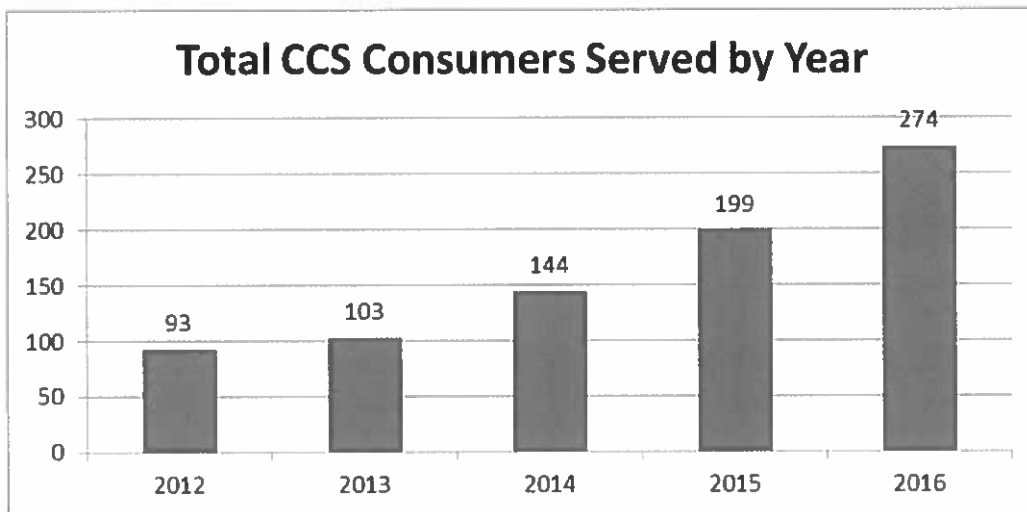
Adult Behavioral Health

I wanted to take a little space to highlight Comprehensive Community Services (CCS). CCS is a recovery based program for adults and children who need ongoing services for a mental health needs, substance use, or a dual diagnosis beyond occasional outpatient care, but less than the intensive care provided in an inpatient setting. Service facilitation is provided by department staff members, and services are generally provided through contracts with community providers.

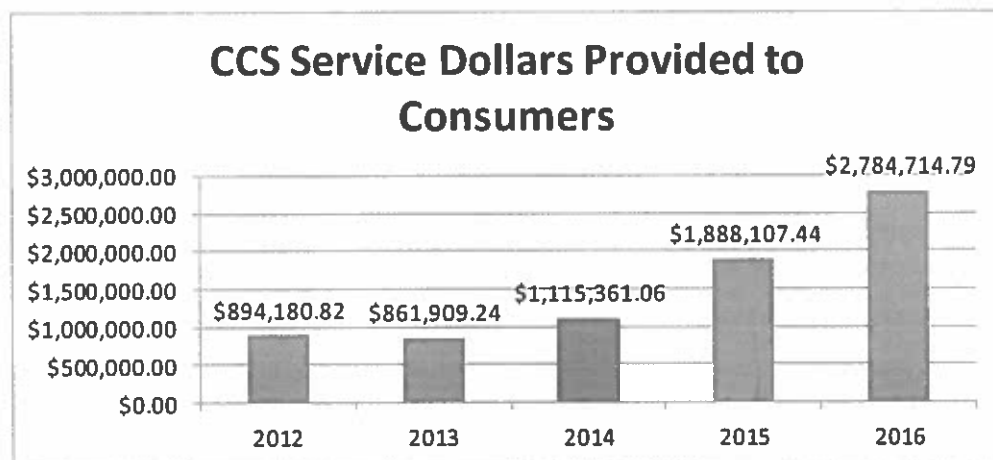
This program has grown considerably over the past five years, and has evolved from an individual county administered program to a regional collaborative program. The number of consumers served over the past five years is represented in the chart that follows on the next page:



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The consumers being served by the program do benefit from having more services associated with mental health and substance use recovery services available to them. This can help prevent the use of more intensive interventions, such as inpatient care. The total service dollars in this program area are presented in the next chart below:



Mental Health Initiatives:

There has been more utilization of some components of the Mental Health Initiatives recently. The Day Report Center is now over 100 participants, and has started to report people successfully completing supervision. Residential treatment utilization has also increased since the first quarter.

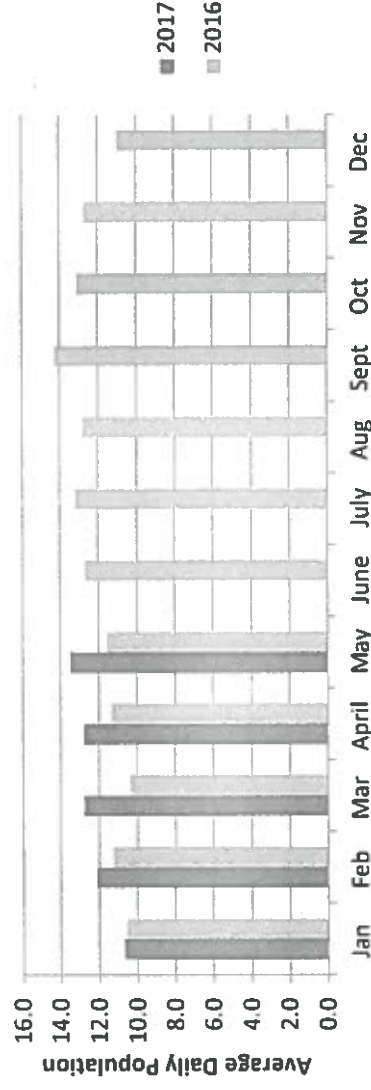
Community Treatment Center:

We continue to see higher utilization in the residential units of the Community Treatment Center, and a summary report with corresponding charts is attached.

Community Treatment Center (CTC) Census Overview

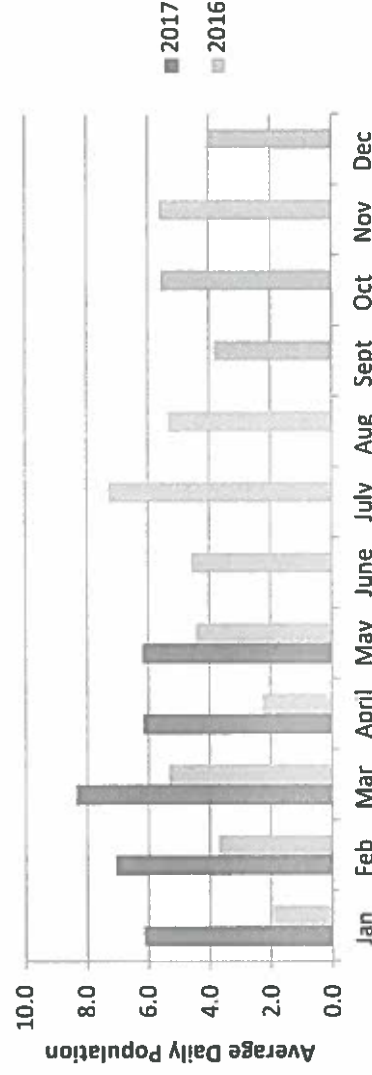
The chart to the right presents the monthly census at the Nicolet Psychiatric Center (NPC) for 2017, with a comparison to 2016. This is an average daily population for each month. There is an overall increasing trend in the number of people served on the unit for 2017, and a slightly higher average daily census compared to 2016. In addition, the length of stay is 6 days for 2017 compared to 4 days in 2016, with May higher at 8 days for an average stay.

**Nicolet Psychiatric Center Census
2016-2017**



The next chart to the right presents the monthly census at Bay Haven, the Community Based Residential Facility (CBRF) for 2017, with a comparison to 2016. This is an average daily population for each month. We continue to see census improvements in 2017 month over month, and a significantly higher average daily census compared to 2016.

**Bay Haven (CBRF) Census
2016-2017**



BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: June 8, 2017

Subject: YTD 4/30/17 Financial Results for Community Treatment Center and Community Services

Community Treatment Center

Results for CTC as of 4/30/17 are overall unfavorable compared to the adopted budget by approximately \$66,000 on a YTD basis. This includes revenues at 32.5% of budget which is close to the 33% anticipated after 4 months of operations, but slightly unfavorable due to lower CBRF revenues because of the significant change in billing method required for Crisis services which was not known during budget preparation. This impact is offset by higher than budgeted census for both NPC and Bay Haven as noted below. Also, the amended budget includes \$176,000 for proceeds received from insurance to replace the nurse call system. This revenue is not yet recorded, but will be soon as related expenditures are made.

Expenses are over budget by approximately 0.5% YTD due primarily to staffing costs related to 1:1 care needs campus wide but primarily at the CBRF in 2017. Also, equipment non-outlay expense is high in the early part of the year due to purchases of specialty beds to decrease rental costs which were high in 2016.

2017 YTD census compared to budget is as follows:

	<u>April YTD</u>	<u>2017 Budget</u>
Bayshore Village	61.3	61.7
Nicolet Psychiatric Center	12.0	11.5
Bay Haven CBRF	6.8	3.6

Community Services

Even though overall revenues and expenses are both at 34% of the annual budget as of 4/30/17 overall YTD results for Community Services show an overall unfavorable variance of approximately \$260,000 or 0.5% compared to budget due to rounding. This is due primarily to intra-county charges including those from technology services which have been high during the first 4 months of the year but are anticipated to come down over the course of the year, also purchased services which include significant estimates at this point in the year and these tend to be conservative.

Overtime pay is also high compared to budget but this is more than offset by lower regular pay due to open positions resulting in overall personnel costs well below the budgeted level.

Respectfully Submitted,

Eric Johnson
Finance Manager



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Community Services

Through 04/30/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	15,543,199.00	.00	15,543,199.00	1,295,266.58	.00	5,181,066.32	10,362,132.68	33	5,416,629.00
Intergov Revenue	32,595,732.00	162,800.00	32,758,532.00	3,284,308.86	.00	11,118,895.21	21,639,636.79	34	10,623,654.42
Public Charges	2,002,522.00	.00	2,002,522.00	154,136.16	.00	616,412.97	1,386,109.03	31	738,252.16
Miscellaneous Revenue	169,100.00	.00	169,100.00	(22,119.12)	.00	73,556.93	95,543.07	43	167,055.67
Other Financing Sources	1,154,275.00	.00	1,154,275.00	96,189.58	.00	384,758.32	769,516.68	33	166,667.00
REVENUE TOTALS	\$51,464,828.00	\$162,800.00	\$51,627,628.00	\$4,807,782.06	\$0.00	\$17,374,689.75	\$34,252,938.25	34%	\$17,112,258.25
EXPENSE									
Personnel Costs	18,538,793.00	.00	18,538,793.00	1,446,036.67	.00	5,961,530.58	12,577,262.42	32	6,016,142.98
Operating Expenses	32,881,574.00	230,200.00	33,111,774.00	3,293,177.78	22,370.76	11,701,829.43	21,387,573.81	35	11,293,883.06
Outlay	44,461.00	7,600.00	52,061.00	.00	.00	47,380.60	4,680.40	91	(165.00)
EXPENSE TOTALS	\$51,464,828.00	\$237,800.00	\$51,702,628.00	\$4,739,214.45	\$22,370.76	\$17,710,740.61	\$33,969,516.63	34%	\$17,309,861.04
Fund 201 - CP Totals									
REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	4,807,782.06	.00	17,374,689.75	34,252,938.25	34%	17,112,258.25
EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,739,214.45	22,370.76	17,710,740.61	33,969,516.63	34%	17,309,861.04
Fund 201 - CP Totals	\$0.00	(\$75,000.00)	(\$75,000.00)	\$68,567.61	(\$22,370.76)	(\$336,050.86)	\$283,421.62		(\$197,602.79)
Grand Totals									
REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	4,807,782.06	.00	17,374,689.75	34,252,938.25	34%	17,112,258.25
EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,739,214.45	22,370.76	17,710,740.61	33,969,516.63	34%	17,309,861.04
Grand Totals	\$0.00	(\$75,000.00)	(\$75,000.00)	\$68,567.61	(\$22,370.76)	(\$336,050.86)	\$283,421.62		(\$197,602.79)



Community Treatment Center

Through 04/30/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	3,001,525.00	.00	3,001,525.00	250,127.08	.00	1,000,508.32	2,001,016.68	33	932,339.68
Intergov Revenue	4,187,641.00	.00	4,187,641.00	343,834.51	.00	1,282,410.13	2,905,230.87	31	1,357,168.38
Public Charges	3,916,969.00	.00	3,916,969.00	361,040.48	.00	1,317,094.80	2,599,874.20	34	1,254,681.44
Miscellaneous Revenue	1,607,461.00	176,000.00	1,783,461.00	136,125.92	.00	593,214.69	1,190,246.31	33	601,253.34
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	6,397.20
REVENUE TOTALS	\$12,713,596.00	\$176,000.00	\$12,889,596.00	\$1,091,127.99	\$0.00	\$4,193,227.94	\$8,696,368.06	33%	\$4,151,840.04
EXPENSE									
Personnel Costs	9,013,720.00	.00	9,013,720.00	739,273.30	.00	2,957,566.42	6,056,153.58	33	3,066,317.04
Operating Expenses	4,392,905.00	.00	4,392,905.00	322,898.79	10,444.00	1,498,108.78	2,884,352.22	34	1,446,582.94
Outlay	6,000.00	.00	6,000.00	36,538.62	.00	36,538.62	(30,538.62)	609	.00
EXPENSE TOTALS	\$13,412,625.00	\$0.00	\$13,412,625.00	\$1,098,710.71	\$10,444.00	\$4,492,213.82	\$8,909,967.18	34%	\$4,512,899.98
Fund 630 - CTC Totals									
REVENUE TOTALS	12,713,596.00	176,000.00	12,889,596.00	1,091,127.99	.00	4,193,227.94	8,696,368.06	33%	4,151,840.04
EXPENSE TOTALS	13,412,625.00	.00	13,412,625.00	1,098,710.71	10,444.00	4,492,213.82	8,909,967.18	34%	4,512,899.98
Fund 630 - CTC Totals	(\$699,029.00)	\$176,000.00	(\$523,029.00)	(\$7,582.72)	(\$10,444.00)	(\$298,985.88)	(\$213,599.12)		(\$361,059.94)
Grand Totals									
REVENUE TOTALS	12,713,596.00	176,000.00	12,889,596.00	1,091,127.99	.00	4,193,227.94	8,696,368.06	33%	4,151,840.04
EXPENSE TOTALS	13,412,625.00	.00	13,412,625.00	1,098,710.71	10,444.00	4,492,213.82	8,909,967.18	34%	4,512,899.98
Grand Totals	(\$699,029.00)	\$176,000.00	(\$523,029.00)	(\$7,582.72)	(\$10,444.00)	(\$298,985.88)	(\$213,599.12)		(\$361,059.94)

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CTC – BAYSHORE VILLAGE “MEGA RULE” REGULATION REFORM

**HUMAN SERVICE BOARD MEETING
June 8th, 2017**

CMS's Intended Themes for the “Mega Rule” Reform

- ◉ Strengthening the Rights of Residents
- ◉ Competency-Based Staff Training
- ◉ Adequately Staffing for Specific Resident Population Needs
- ◉ Ensuring Proper Care and Discharge Planning
- ◉ Enhancing the Infection Prevention and Control Programs
- ◉ Alignment with Current HHS focused initiatives
- ◉ Promoting Person-Centered Care

Current HHS Initiatives

- ◉ Reducing unnecessary hospital readmissions
- ◉ Reducing the incidences of healthcare acquired infections
- ◉ Improving behavioral healthcare
- ◉ Safeguarding nursing home residents from the use of unnecessary psychotropic (antipsychotic) medications

Nursing Home – CMS Mega Rule

- 713 page skilled nursing facility regulation reform
- Three year/Three Phased Change
- CMS's estimation of cost for providers to maintain compliance per average facility:

Phase 1 - \$62,900

Phase 2 - \$55,000

Phase 3 - \$55,000

Phase 1 Requirements

- *Effective November 28, 2016*
- *CMS estimation of cost per facility to implement is \$62,900*
- ✓ Updated Regulatory Definitions: (Exploitation, Adverse Events, Person-Centered Care)
- ✓ Resident Rights (Resident Representative, Same-Sex Spouse, Visitation Access, Grievance Resolution)

Phase 1 (continued)

- ✓ Freedom from Abuse, Neglect and Exploitation (Expansion of Employment Prohibition for individuals with a history of legal charges, timeliness of reporting)
- ✓ Admission, Transfers, and Discharge Rights (policy and procedure guidelines, new compliance elements on transition medical documentation)
- ✓ Resident Assessments (front-line staff documented involvement, PASRR submission and specialized services planning)

Phase 1 (continued)

- ✓ Comprehensive Resident Centered Care Planning (Comprehensive Care plan finalized within 48 hours of admission, demonstration of Nurse Aid involvement)
- ✓ Quality of Care & Quality of Life (person-centered, discharge and post-discharge plan of care)
- ✓ Physician Services (more delegation to PAs, NPs, Dietitians, and Therapists)

Phase 1 (continued)

- ✓ Nursing Services (Facility-wide acuity based assessment and staff competency plan)
- ✓ Behavioral Health Services (competency validations programs for staff training)
*Relias, Behavioral Health Partnership
- ✓ Pharmacy Services (gradual does reduction, physician/pharmacist documentation)

Phase 1 (continued)

- ✓ Lab, Radiology, & Other Diagnostics (expansion of PA/NP ordering and evaluation, increase expectations on medical documentation on result verification)
- ✓ Dental Services (increased expectations on provider responsibility for lost/damaged dentures)
- ✓ Food and Nutrition (ethical/cultural menu assessments, food code/safe serve updates, allergies and food intolerance accommodations)

Phase 1 (continued)

- ✓ Special Rehab Services (Respiratory Services added, CMS exclusion checks on contracted providers)
- ✓ Administration (NHA reports and is directly accountable to governing body)
*Governing Body responsibility in QAPI in Phase 3
- ✓ QAPI (Membership and Structure) *
More Focus in Phase 2 & 3

Phase 1 (continued)

- ✓ Infection Control (Requires a trained Infection Preventionist, who is on the QAPI team, new Infection Control Committee Requirements)
- ✓ Physical Environment (Safety Policy and Procedure Updates)
- ✓ Training Requirements (Trained Feeding Assistants; More Phase 2 & 3 elements)

Key Resource - Leading Age Association Membership

- As a member of Leading Age Wisconsin, we have access to essential support resources
- Pathways Health, Inc. was hired to build a sample tools website for Phase 1,2,3 requirements and guidance

Leading Age Wisconsin SNF Mega Rule Tools &

Resources:

<http://www.leadingagewi.org/members-subscribers>
<http://www.leadingagewi.org/media/39000/MegaRulePhasel.pdf>

“Mega Rule” Phase 2 & 3

- Effective November 28, 2017
- CMS estimates the average cost of implementation to providers to be **\$55,000** per facility for each additional phase in the coming two years

“Mega Rule” - Phase 2 & 3

- ◉ Behavioral Health Services
- ◉ Quality Assurance and Performance Improvement - QAPI Assessment and Planning
- ◉ Infection Control – Facility Assessment and Antibiotic Stewardship
- ◉ Compliance and Ethics Committee
- ◉ Physical Environment Safety Assessment and Planning
- ◉ Additional Requirement Expansion to Phase 1 Areas of Service

Questions



BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

4-19-17

Committee:

Human Services Committee

Motion from the Floor/Late Communication

I make the following ~~motion~~/late communication:

I request a review of contracted
service contracts in the Human Services
and Health Dept. Division be done by the
Human Services Committee.

Signed:

Richard Schadeault

District No.

24

(Please deliver to County Clerk after motion is made for recording into minutes.)



Turning
Brown

Green

17-59

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:
 • Reallocation to another account strictly for tracking or accounting purposes
 • Allocation of budgeted prior year grant not completed in the prior year Director of Admin
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation. Oversight Comm
2/3 County Board
- ☒ 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- ☐ 7 Any Increase in expenses with an offsetting increase in revenue Oversight Comm
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance Oversight Comm
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund Oversight Comm
Admin Committee
2/3 County Board

Justification for Budget Change:

When the 2017 budget was adopted, the calculations for the 1% plus \$0.1923/hour increase set aside monies in case any of the remaining unions de-certified. The nursing union for the Community Treatment Center de-certified during calendar year 2017, and the employees have already received the wage difference. Fiscal effect = \$5,420

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.051.001.5100.251	Regular earnings RN	8,873
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.052.001.5100.251	Regular earnings RN	4,466
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.051.001.4600.250	Charges and fees daily rate	5,268
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.052.001.4700.002	Intergovernmental charges State	2,651
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.090.5100.998	Regular earnings budget only	5,420
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.051.001.9002	Transfer In	3,605
<input checked="" type="checkbox"/>	<input type="checkbox"/>	630.056.052.001.9002	Transfer In	1,815
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.090.9003	Transfer Out	5,420

AUTHORIZATIONS

Erik Pugh
 Signature of Department Head
 Department: Health & Human Services
 Date: 7/6/17

[Signature]
 Signature of COA or Executive
 Date: 7/17/17

BROWN COUNTY HEALTH AND HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: July 13, 2017

Re: Executive Director's Report

Community Services:

Child Protective Services

The Health and Human Services Department was contacted by the WI Department of Children and Families to participate in the next Child and Family Services Review (CFSR.) The CFSR is a Federal review of child welfare practice completed in each state on a five year cycle. This is an onsite review that is expected to take place in April, 2018. The State Department of Children and Families (DCF) is required to identify three sites for reviewers, with one site being the largest county in the state. The other sites are chosen to offer a mix of urban and rural practice settings, diversity, and represent what would be expected child welfare practice in the state. The next step is for DCF to submit the proposed sites for approval by the Federal reviewers.

Adult Behavioral Health

The department submitted an application for a Dementia Innovation Grant through the State of Wisconsin, and recently received notice the grant application has been approved. This initiative is intended to provide training for Crisis Center staff and others who respond to urgent calls related to people with dementia, and to provide resources to support people staying in their homes. This could include technology, or respite staff to support the person. The grant is related to a collaborative effort, the Brown County Dementia Friendly Coalition, and a subcommittee of that group for Crisis Response/Law Enforcement. The grant award is for \$60,000 for the period ending December 31, 2018.

Economic Support

Representatives from Brown County went to Madison on June 20, 2017 to provide statements to the Assembly Committee on Public Benefit Reform in support of additional funding for fraud activities. The group included myself, Jenny Hoffman, Economic Support Services Manager, and



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Sheriff Gossage. Brown County and the Bay Lake Consortium have made addressing fraud a priority, and added an overpayment specialist position in 2016 to work on this issue. Through the work of this individual and our Economic Support team, there was \$1,635,819 in overpayments established. When overpayments are collected, we receive 15% of the collections, which in 2016 amounted to \$80,077. Under legislation sponsored by Representative Jacque, counties would receive 20% of the amount the state department determines would be saved over the 12 months following the activity being eliminated.

Mental Health Initiatives:

Mobile Crisis

It is now possible to look at mobile crisis expansion with a year of data. Utilization continues to trend upward, with an increase of 54% in mobile crisis contacts comparing June, 2016 to June, 2017. Access to all settings, including emergency departments has been helpful.

Detoxification

The number served for the second quarter was not available at the time of this report. Efforts are being made by community partners to engage people most in need of detoxification as a first step in recovery. This area is also being looked at closely by the ad hoc Mental Health Treatment Committee for other service options due to the lower than expected utilization.

Day Report Center

The Day Report Center continues to have about 100 participants, and just over 20 people have been successfully discharged since January.

Residential Treatment

Residential treatment utilization has also increased since the first quarter, with seven people receiving residential treatment services in June.

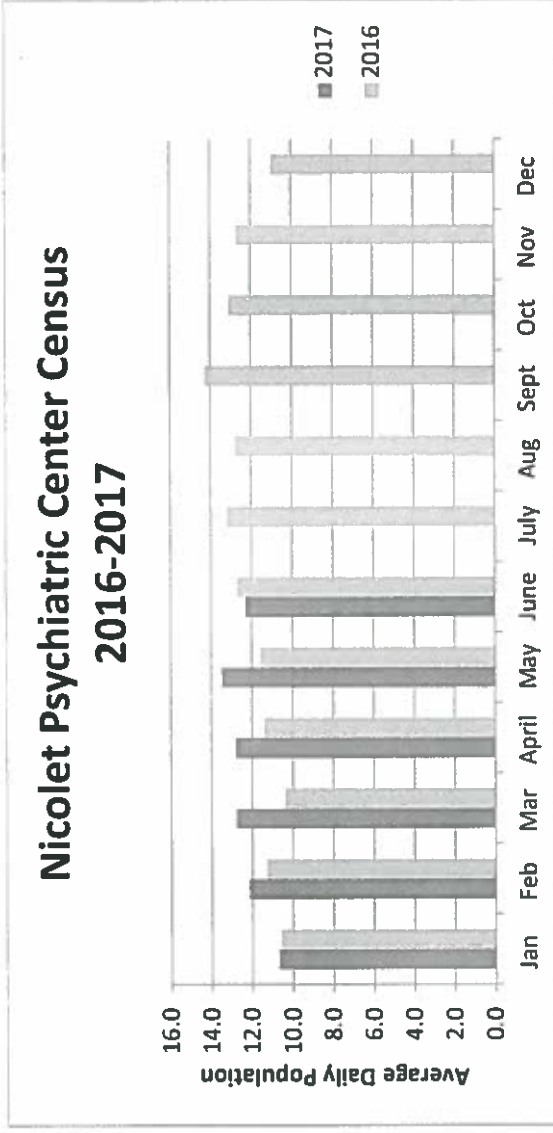
Community Treatment Center:

Attached are charts related to utilization of the Nicolet inpatient psychiatric unit and the Bay Haven community based residential facility. Utilization of the inpatient unit continues to be steady, and there was a decrease in the use of Bay Haven. As noted in the administrator's report, there was a recent survey of the hospital conducted.

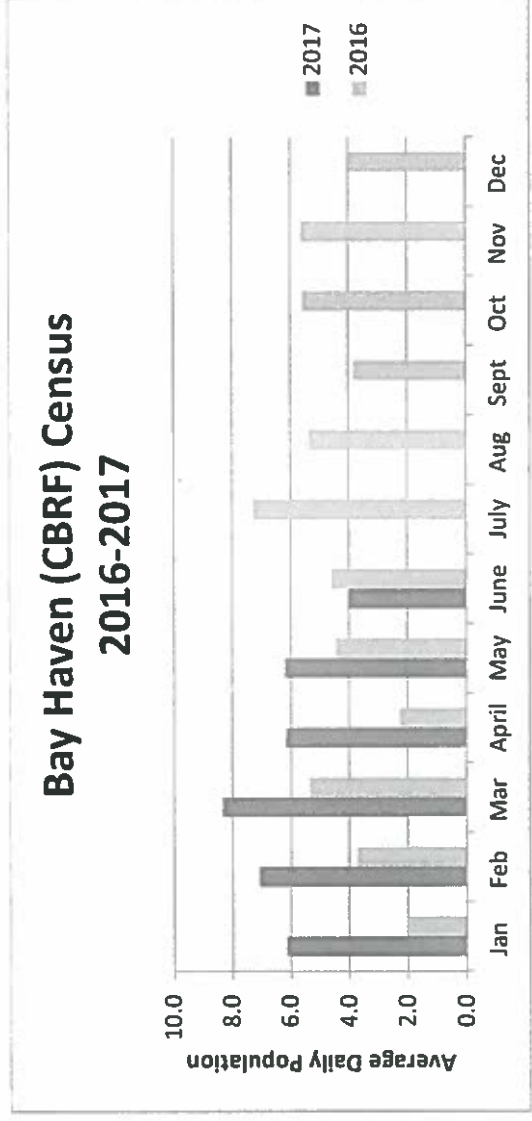
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Community Treatment Center (CTC) Census Overview

The chart to the right presents the monthly census at the Nicolet Psychiatric Center (NPC) for 2017, with a comparison to 2016. This is an average daily population for each month. There was a slight decrease in the average daily census in June. The average length of stay is 6 days for 2017 compared to 5 days in 2016, with June higher at 7 days for an average stay.



The next chart to the right presents the monthly census at Bay Haven, the Community Based Residential Facility (CBRF) for 2017, with a comparison to 2016. This chart is an average daily population for each month. There was a reduction in the average daily population at Bay Haven in June to 4 people. The end of the month had higher utilization, but not enough to raise the average.



BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzi, Executive Director

To: Human Services Board and Human Services Committee

Date: July 12, 2017

Subject: YTD 5/31/17 Financial Results for Community Treatment Center and Community Services

Community Treatment Center

Financial results for CTC as of 5/31/17 show YTD revenues at 41% of the annual budget compared to a benchmark of 42% after 5 of 12 months and expenses at the 42% benchmark. The variance in revenues is due primarily to significantly lower average daily revenue for the CBRF because of the DHS required change in billing method for Crisis services which was not known at the time of budgeting for 2017. This impact is partially offset by revenues from higher than budgeted census for all three operational areas as noted below. Also, the amended budget includes \$176,000 for proceeds received from insurance for replacement of the nurse call system. This revenue will not be recorded until installation of the new equipment is complete which is anticipated in July.

Average daily census compared to budget is as follows:

	<u>May YTD</u>	<u>2017 Budget</u>
Bayshore Village	61.9	61.7
Nicolet Psychiatric Center	12.4	11.5
Bay Haven CBRF	6.7	3.6

Community Services

Revenues for Community Services are 41% of the annual budget as of 5/31/17 and expenses at 43% of budget compared to the YTD benchmark of 42%. A large part of the revenue variance is due to a budget of \$350,000 for WIMCR cost reporting settlement revenue in 2017, but none of this settlement revenue will be recorded until the cost report settlement amounts are determined by the state in December. Personnel costs are slightly below budget YTD but other operating expenses are above budget due primarily to Purchased Services including the following:

	<u>YTD Variance</u>
State Mental Health Facility Stays	\$124,966
Family Care Maintenance of Effort Payments	\$127,974 *
Children and Family Purchased Services	\$23,363 *

* Note that both the Family Care maintenance of effort payments variance and Children and Family purchased services variance are due to timing issues because higher payments were required in the first part of 2017 which will be offset by lower payments due later in the year.

Respectfully Submitted,

Eric Johnson
Finance Manager





Community Services

Through 05/31/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	15,543,199.00	.00	15,543,199.00	1,295,266.58	.00	6,476,332.90	9,066,866.10	42	6,770,786.25
Intergov Revenue	32,595,732.00	162,800.00	32,758,532.00	2,440,446.10	.00	13,559,341.31	19,199,190.69	41	13,449,762.84
Public Charges	2,002,522.00	.00	2,002,522.00	132,482.07	.00	748,895.04	1,253,626.96	37	936,518.14
Miscellaneous Revenue	169,100.00	.00	169,100.00	40,290.60	.00	113,847.53	55,252.47	67	70,734.43
Other Financing Sources	1,154,275.00	.00	1,154,275.00	96,189.58	.00	480,947.90	673,327.10	42	208,333.00
REVENUE TOTALS	\$51,464,828.00	\$162,800.00	\$51,627,628.00	\$4,004,674.93	\$0.00	\$21,379,364.68	\$30,248,263.32	41%	\$21,436,134.66
EXPENSE									
Personnel Costs	18,538,793.00	.00	18,538,793.00	1,644,839.09	.00	7,606,369.67	10,932,423.33	41	7,650,433.86
Operating Expenses	32,881,574.00	230,200.00	33,111,774.00	2,669,901.82	13,029.06	14,371,731.25	18,777,013.69	43	13,747,026.59
Outlay	44,461.00	7,600.00	52,061.00	.00	.00	47,380.60	4,680.40	91	(165.00)
EXPENSE TOTALS	\$51,464,828.00	\$237,800.00	\$51,702,628.00	\$4,314,740.91	\$13,029.06	\$22,025,481.52	\$29,664,117.42	43%	\$21,397,295.45
Fund 201 - CP Totals									
REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	4,004,674.93	.00	21,379,364.68	30,248,263.32	41%	21,436,134.66
EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,314,740.91	13,029.06	22,025,481.52	29,664,117.42	43%	21,397,295.45
Fund 201 - CP Totals	\$0.00	(\$75,000.00)	(\$75,000.00)	(\$310,065.98)	(\$13,029.06)	(\$646,116.84)	\$584,145.90		\$38,839.21



Community Treatment Center

Through 05/31/17

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Ret'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property Taxes	3,001,525.00	.00	3,001,525.00	250,127.08	.00	1,250,635.40	1,750,889.60	42	1,165,424.60
Intergov Revenue	4,187,641.00	.00	4,187,641.00	322,652.69	.00	1,605,062.82	2,582,578.18	38	1,684,182.08
Public Charges	3,916,969.00	.00	3,916,969.00	343,951.47	.00	1,661,046.27	2,255,922.73	42	1,577,599.36
Miscellaneous Revenue	1,607,461.00	176,000.00	1,783,461.00	167,467.92	.00	760,682.61	1,022,778.39	43	748,529.58
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	6,397.20
REVENUE TOTALS	\$12,713,596.00	\$176,000.00	\$12,889,596.00	\$1,084,199.16	\$0.00	\$5,277,427.10	\$7,612,168.90	41%	\$5,182,132.82
EXPENSE									
Personnel Costs	9,013,720.00	.00	9,013,720.00	787,803.49	.00	3,745,369.91	5,268,350.09	42	3,897,108.86
Operating Expenses	4,392,905.00	.00	4,392,905.00	372,786.43	10,444.00	1,870,895.21	2,511,565.79	43	1,793,234.55
Outlay	6,000.00	.00	6,000.00	.00	.00	36,538.62	(30,538.62)	609	.00
EXPENSE TOTALS	\$13,412,625.00	\$0.00	\$13,412,625.00	\$1,160,589.92	\$10,444.00	\$5,652,803.74	\$7,749,377.26	42%	\$5,690,343.41
Fund 630 - CTC Totals									
REVENUE TOTALS	12,713,596.00	176,000.00	12,889,596.00	1,084,199.16	.00	5,277,427.10	7,612,168.90	41%	5,182,132.82
EXPENSE TOTALS	13,412,625.00	.00	13,412,625.00	1,160,589.92	10,444.00	5,652,803.74	7,749,377.26	42%	5,690,343.41
Fund 630 - CTC Totals	(\$699,029.00)	\$176,000.00	(\$523,029.00)	(\$76,390.76)	(\$10,444.00)	(\$375,376.64)	(\$137,208.36)		(\$508,210.59)

CTC DOUBLE SHIFTS WORKED 6/15/2017 THRU 7/17/17

Employee Name	Classification	Date	shifts worked
Allen, Zach	CNA	7/6	PM, NOC
Begalke, John	CNA	6/23,26,27,28; 7/1,2,3,4,5,6,7,8,9, 10,11,12,17	PM, NOC
Bisick, Billie Jo	RN	7/15	AM,PM
Conklin, Brianne	RN	7/11	AM,PM
Crooks, Steph	CNA	7/1,3	AM,PM
Deprey, Jenny	CNA	6/19,24	PM, NOC
Deprey, Jenny		7/4,8,9	AM,PM
Hanson, Ian	CNA	7/1,14,15,16	AM,PM
Harrill, Linda	CNA	6/18,7/15,16	AM,PM
Hawk, Nicole	LPN	6/15,17,7/2	PM, NOC
Hedman, Jenae	RN	7/1	PM, NOC
Hedman, Jenae		7/4	AM,PM
Joachim, Bob	CNA	7/1	AM,PM
Kazaluckas, Kevin	CNA	7/16	AM,PM
Koski, Cris	LPN	6/25	PM, NOC
Lor, Mary	CNA	6/20,7/8	PM, NOC
Lor, Mary		7/1,2,14,15	AM,PM
Radeva, GiGi	CNA	6/18,7/1,2,15,16	AM,PM
Radeva, GiGi		6/22/2017	NOC, AM
Rios, Seleste	CNA	6/16,30	NOC, AM

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JUNE 2017 BAY HAVEN STATISTICS**

ADMISSIONS	June	YTD 2017	YTD 2016
Voluntary - Mental Illness	23	157	125
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	4	0
TOTAL	23	161	125

ADMISSIONS BY UNITS			
Bay Haven	23	161	125
TOTAL	23	161	125

ADMISSIONS BY COUNTY			
Brown	20	139	107
Door	0	3	4
Kewaunee	0	1	2
Oconto	0	4	2
Marinette	0	0	0
Shawano	2	6	4
Waupaca	0	1	0
Menominee	0	0	1
Outagamie	0	2	1
Manitowoc	0	1	1
Winnebago	0	0	0
Other	1	4	3
TOTAL	23	161	125

READMIT WITHIN 30 DAYS			
Bay Haven	2	12	8
TOTAL	2	12	8

AVERAGE DAILY CENSUS	June	YTD 2017	YTD 2016
Bay Haven	4.0	6.3	3.7
TOTAL	4.0	6.3	3.7

INPATIENT SERVICE DAYS			
Bay Haven	120	1134	666
TOTAL	120	1134	666

BED OCCUPANCY			
Bay Haven	27%	42%	24%
TOTAL	27%	42%	24%

DISCHARGES			
Bay Haven	18	155	122
TOTAL	18	155	122

DISCHARGE DAYS			
Bay Haven	87	1060	633
TOTAL	87	1060	633

AVERAGE LENGTH OF STAY			
Bay Haven	5	7	5
TOTAL	5	7	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	7	9	5
Door	0	2	4
Kewaunee	0	0	1
Oconto	0	1	1
Marinette	0	0	0
Shawano	7	8	4
Waupaca	0	0	0
Menominee	0	0	2
Outagamie	0	1	0
Manitowoc	0	0	1
Winnebago	0	0	0
Other	2	9	2
TOTAL	5.0	7	5

In/Outs	Current	2017	2016
	0	11	14

8b

**BROWN COUNTY COMMUNITY TREATMENT CENTER
JUNE 2017 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	June	YTD 2017	YTD 2016
Voluntary - Mental Illness	8	41	75
Voluntary - Alcohol	0	1	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	41	286	305
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	9	13
Commitment - Mental Illness	0	0	0
Return from Conditional Release	9	39	43
Court Order Prelim. - Drug	0	0	0
Other (3 Party Petition Drug/Mental)	0	0	1
TOTAL	58	377	437

AVERAGE DAILY CENSUS	June	YTD 2017	YTD 2016
Nicolet	12.3	12.4	11.3
TOTAL	12.3	12.4	11.3

INPATIENT SERVICE DAYS			
Nicolet	368	2237	2058
TOTAL	368	2237	2058

BED OCCUPANCY			
Nicolet (16 Beds)	77%	77%	71%
TOTAL (16 Beds)	77%	77%	71%

DISCHARGES			
Nicolet	57	375	437
TOTAL	57	375	437

DISCHARGE DAYS			
Nicolet	394	2245	2018
TOTAL	394	2245	2018

ADMISSIONS BY UNITS			
Nicolet	58	377	437
TOTAL	58	377	437

AVERAGE LENGTH OF STAY			
Nicolet	7	6	5
TOTAL	7	6	5

ADMISSIONS BY COUNTY			
Brown	45	303	339
Door	0	3	8
Kewaunee	2	6	12
Oconto	3	10	14
Marinette	1	1	6
Shawano	0	5	6
Waupaca	0	1	2
Menominee	0	1	4
Outagamie	0	17	12
Manitowoc	4	13	19
Winnebago	0	2	2
Other	3	15	13
TOTAL	58	377	437

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	8	7	5
Door	0	5	2
Kewaunee	3	5	4
Oconto	5	5	7
Marinette	4	2	5
Shawano	0	1	4
Waupaca	0	0	0
Menominee	0	0	10
Outagamie	0	3	4
Manitowoc	5	4	6
Winnebago	0	1	1
Other	2	3	8
TOTAL	7	7	6

READMIT WITHIN 30 DAYS			
Nicolet	8	51	45
TOTAL	8	51	45

In/Outs	Current	2017	2016
	3	9	16

NPC July Monthly Report

1. **Patient Care Issues**- There are no new concerns to report.
2. **Contracted Services Issues** – The CTC installed and implementing a new nurse call system in the nursing home, hospital, and CBRF to replace a prior system that was damaged by lightning strike. The new nurse call system technology will enhance patient safety, remote notification capabilities, and provide options for silent alarming which will all enhance the quality of care at our facility. The new nurse call system is operating wirelessly over smart phone applications. The Nicolet courtyard fence was replaced with a more secure fence. There have been no successful client elopement attempts since installation.
3. **Summary of patient complaints**- We received one client grievance during the month of June on NPC. The complaint was unsubstantiated.
4. **Federal/State Regulatory Concerns**- CMS and DHS conducted a side-by-side recertification health inspection at Nicolet hospital the week of 06/12/17. The SOD results are still pending. There was one DQA hospital self-reported event at Nicolet hospital in June for a client-to-client altercation in June.

DHS conducted an annual recertification survey the week of 06/05/17 at Bayshore Village. The nursing home health survey was deficiency-free. There were four minor life-safety building code deficiencies that have all been corrected.

5. **Approval of Medical Staff appointments**- There were no medical staff appointments conducted this month.
6. **Other Business**- Leadership Staff at the CTC continue to work diligently on Phase 2 of the “Mega-Rule” regulatory reform requirements for skilled nursing facilities. CMS announced that they are delaying civil monetary penalties, denial of payment, and/or license termination for a one-year time period for any provider non-compliance with the regulatory reform requirement in Phase 2 of this reform.

Respectfully submitted by:

*Luke Schubert, NHA,
Hospital and Nursing Home Administrator*

Brown County Health and Human Services

Report of Child Abuse/Neglect or Service Request by Month

Month	2015	2016	2017	% Change from 2016 to 2017
January	415	435	466	6.65%
February	432	463	455	-1.73%
March	460	466	423	-9.23%
April	455	452	448	-.88%
May	422	465	550	18.28%
June	330	348		
July	312	301		
August	282	312		
September	420	497		
October	440	430		
November	426	435		
December	415	407		
Total	4809	5011		

Reports Investigated/Services Offered by Month

Month	2015	2016	2017	% Change from 2016 to 2017
January	146	116	151	23.18%
February	141	141	135	-4.26%
March	161	124	144	16.13%
April	144	138	149	7.97%
May	147	135	154	14.07%
June	143	99		
July	113	101		
August	113	88		
September	150	126		
October	141	101		
November	100	119		
December	121	129		
Total	1620	1417		

8c

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Updated Not-to-Exceed Amount	2018 Projected Not-to-Exceed Amount	Comments
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	\$245,000	\$265,000	
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	\$124,000	\$124,000	
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High Behavioral Needs Children	CABHU, CPS, CLTS	\$275,000	\$275,000	
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High Behavioral Needs Children	CABHU, CLTS, CPS, JJ	\$800,000	\$800,000	
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	\$80,000	\$40,000	
American Foundation of Counseling	Treatment foster care placing agency	Children	CPS	\$200,000	\$200,000	
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	\$24,000	\$40,000	
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	\$75,000	\$40,000	
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	\$180,000	\$180,000	
Assisted Living by Hillcrest (Bishop's Court, Birch Creek and APV #1 & #2)	CBRF (assisted living) for APS short-term stays	At-risk adults	APS	\$60,000	\$60,000	
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Youth/Children--DD	BT3, CMHP, CLTS	\$660,000	\$660,000	Birth to 3 is a mandated service
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS, CABHU	\$20,000	\$20,000	Mandate-related service
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	\$400,000	\$400,000	Mandated service
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	\$40,000	\$40,000	
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	\$825,000	\$825,000	

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Updated Not-to-Exceed Amount	2018 Projected Not-to-Exceed Amount	Comments
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	\$558,000	\$558,000	
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	\$40,000	\$40,000	
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teen Parents	CPS, CMHP	\$154,000	\$154,000	Teen Parenting program (\$147,406) is non-mandated service
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	\$6,000	\$6,000	
Cerebral Palsy Inc.	Respite and daily living skills	Youth/Children--DD	CLTS, C-COP, BT3	\$65,000	\$105,000	
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	\$20,000	\$20,000	
Chileda Institute	Children high-needs residential care center	Children	CPS	\$175,000	\$90,000	
Choices to Change	Group home for juvenile offenders	Juvenile offenders	JJ	\$200,000	\$200,000	
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	\$53,000	\$40,000	
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	\$40,000	\$40,000	
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	\$50,000	\$50,000	
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA	Behavioral Health, CMHP, CABHU	\$250,000	\$250,000	
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	\$200,000	\$200,000	
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	\$315,500	\$315,500	

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	2018		Comments
				Updated Not-to-Exceed Amount	Projected Not-to-Exceed Amount	
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	\$285,000	\$285,000	
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	\$285,000	\$100,000	
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	\$16,500	\$16,500	
Encompass Child Care	Child day care	Children	CPS	\$80,000	\$40,000	
Engberg AFH	1-2 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	\$16,500	\$16,500	
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with Disabilities	CLTS, C-COP	\$20,000	\$20,000	
Expressive Therapies LLC	Music therapy for children	Children	CLTS	\$25,000	\$25,000	
Family Care Specialists, Inc.	Treatment foster care placing agency	Children	CPS, JJ	\$50,000	N/A	Administrators are retiring in late 2017
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, Children	Behavioral Health, CABHU, APS, CPS, CMHP	\$2,750,000	\$2,750,000	Crisis services (\$1,055,046) is partially mandated; Day Report Center (\$347,647) is non-mandated; Families First (\$105,710) is non-mandated; Healthy Families (\$380,759) is non-mandated; Willow Tree child advocacy center (\$100,000) is mandate related; Sexual Assault Center (23,000) is non-mandated
Family Training Program	Parenting/family skills training	CPS Parents, Parents of Juvenile Offenders	JJ, CSP	\$260,000	\$260,000	
Family Works Programs, Inc.	Treatment Foster Care providing agency	Children	CPS, JJ	N/A	N/A	Closing at the end of 2017 due to retirement of owner
Friendship House	Group home for juvenile offenders	Juvenile Offenders	JJ	\$150,000	\$150,000	
Golden House	Domestic abuse services	Adults	CPS, APS	\$63,086	\$63,086	Child welfare services (\$58,086) is non-mandated service

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Updated Not-to-Exceed Amount	2018 Projected Not-to-Exceed Amount	Comments
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	\$50,300	\$50,300	
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	\$2,500	\$2,500	
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	DD children	BT3	\$200,000	\$200,000	Birth to 3 is a mandated service
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	\$8,000	\$6,000	
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	\$10,000	\$8,000	
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	\$260,000	\$260,000	
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	\$250,000	\$150,000	
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	\$400,000	\$200,000	
Innovative Services	Diversion, corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	\$1,750,000	\$1,750,000	Diversion (\$799,200) is a mandate-related service
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	\$100,000	\$100,000	
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children (few adults) with long-term care needs	CLTS, CMHP	\$800,000	\$800,000	
Klarkowski, Julie AFH	1-2 bed traditional adult family home	MH	Behavioral Health	\$15,000	\$15,000	
Lac Du Flambeau Lake Superior Chippewa Indians	Gookomis Endaad AODA residential treatment	Native American AODA	Behavioral Health	\$25,000	\$25,000	
Lad Lake	Youth high-needs residential care center	Youth ages 9-21	JJ, CPS	\$40,000	\$25,000	

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HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	2018		Comments
				Updated Not-to-Exceed Amount	Projected Not-to-Exceed Amount	
Lamers Bus Lines Inc.	Specialized transportation	DD youth transitioning to adults	CLTS	\$10,000	\$5,000	
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	\$825,000	\$825,000	
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center	Male youth	CPS, JJ	\$400,000	\$400,000	
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High Behavioral Needs Children	CABHU, CLTS, CPS, JJ	\$800,000	\$800,000	
Marco Services Inc.	AODA residential services	AODA adults	Behavioral Health	\$100,000	\$50,000	
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	\$100,000	\$100,000	
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	\$60,000	\$60,000	
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	\$100,000	\$100,000	
My Brother's Keeper	Male Mentoring Program	Juvenile Males	JJ	\$15,000	\$15,000	
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	\$200,000	\$200,000	
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	\$40,000	\$40,000	Non-mandated service
Northwest Passage	Children high-needs residential care center	Children	CPS, JJ	\$125,000	\$125,000	
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	\$100,000	\$100,000	
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	\$45,000	\$45,000	
Oconomowoc Development Training Center	Residential care center for juvenile offenders	Juvenile Offenders	JJ	\$175,000	\$175,000	
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	\$10,000	\$10,000	
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	\$85,000	\$85,000	
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	\$125,000	\$125,000	

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HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Updated Not-to-Exceed Amount	2018 Projected Not-to-Exceed Amount	Comments
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	\$45,000	\$45,000	
Pathways Treatment	AODA residential treatment	AODA	Behavioral Health	\$30,000	\$30,000	
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	\$50,000	\$50,000	
Pruma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	\$150,000	\$150,000	
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	\$325,000	\$200,000	
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	\$35,000	\$35,000	
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	\$100,000	\$100,000	
Rawhide, Inc.	Residential care center for juvenile offenders	Juvenile offenders	JJ	\$225,000	\$225,000	
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	\$285,500	\$285,000	
Slight AFH	3-4 bed traditional adult family home	MH	Behavioral Health	\$50,000	\$40,000	
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	\$25,000	\$25,000	
Spectrum Behavioral Health	CCS services	Children	CLTS	\$50,000	\$35,000	
St. Vincent Hospital	Birth to 3 services, home delivered meals	DD children, PD with MH issues	BT3	\$200,000	\$200,000	Birth to 3 is a mandated service
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	\$40,000	\$40,000	
Tomorrow's Children Inc.	Children high-needs residential care center	High Behavioral Needs Children	CABHU	\$100,000	\$50,000	
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very High-Needs MH	Behavioral Health	\$1,800,000	\$1,500,000	

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 7/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	2018		Comments
				Updated Not-to-Exceed Amount	Projected Not-to-Exceed Amount	
United Translators	Interpreter/translation services	Non-English Speaking Children	APS, CPS	\$20,000	\$15,000	Mandate-related service
Vande Hey Receiving Home	Receiving home for emergency placements	Children	CPS	\$14,783	\$19,710	Mandate-related service
VanLanen Receiving Home	Receiving home for emergency placements	Children	CPS	\$19,710	\$19,710	Mandate-related service
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	\$1,700,000	\$1,700,000	
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	\$200,000	\$200,000	
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/Juvenile Offenders	CABHU, JJ	\$26,000	\$26,000	Non-mandated service
Wisconsin Lock and Load LLC	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ, Drug Court	\$35,000	\$35,000	
TOTAL				\$22,887,379	\$21,640,806	

Brown County Human Services
New Non-Contracted and Contracted Providers
 July 17, 2017

REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	6/22/17
Western Adobe Apartments	Sober housing assistance for Treatment Court client	\$10,000	6/22/17
Individual	Ongoing respite for a CPS child	\$10,000	6/22/17
Oxford Fabry	Sober living house for a Treatment Court participant	\$10,000	6/22/17
Boys and Girls Club of Green Bay	Summer programming for CPS children	\$10,000	6/26/17
Individual	Ongoing respite care for two related children	\$10,000	6/26/17
V&M Property Management	Housing assistance for CPS family	\$10,000	6/26/17
Individual	Ongoing respite for a CPS child	\$10,000	6/26/17
Individual	Reimburse for damages to home by foster child; future respite provider	\$10,000	6/26/17
Individual	Reimburse for foster child daycare costs; future respite provider	\$10,000	6/26/17
Precious Memories Child Care	Day care center for CPS children	\$10,000	7/11/17
Caillier Clinic Ltd.	Psychological assessment for ASP case	\$10,000	7/13/17

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Assisted Living by Hillcrest	Assisted living (CBRF) utilized for APS short-term stays	At-risk adults	\$60,000	6/14/17
Choices to Change, Inc.	Youth Group Home	Juvenile Offenders	\$200,000	7/11/17
Friendship House, Inc.	Youth Group Home	Juvenile Offenders	\$150,000	7/11/17
Oconomowoc Dev Training Ctr	Residential Care Center for Youth	Juvenile Offenders	\$175,000	7/11/17
Rawhide, Inc.	Residential Care Center for Youth	Juvenile Offenders	\$225,000	7/11/17

BROWN COUNTY HEALTH AND HUMAN SERVICES

111 N. Jefferson Street
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Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl Executive Director

To: Human Services Committee

From: Erik Pritzl, Executive Director

Date: July 18, 2017

Re: Contracted Services Review for 2018 Budget

This memo and the spreadsheet that is included with the committee packet for this month is being provided in response to a communication from Supervisor Schadewald to review contracted services contracts. In response to this communication, department staff members have been reviewing existing contracts, and projecting amounts expected for the 2018 budget. This review process consisted of division Managers in Community Services reviewing contracts with the Contract and Provider Relations Manager, Executive Director and Deputy Director.

Spreadsheet Notes

The spreadsheet included with the packet has the following columns:

- Agency: The provider for the indicated service.
- Service(s) Description: A brief description of the service(s) provided.
- Target Client: The recipient group for the services. Acronyms used in this section include:
 - Development Disability (DD)
 - Juvenile Justice (JJ)
 - Mental Health/ Alcohol and Other Drug Abuse (MH/AODA)
 - Physical Disability (PD)
- Program Unit(s): Generally the program unit responsible for the contract and/or funding source* for the contract. This includes:
 - Adult Protective Services (APS)
 - Behavioral Health
 - Birth to Three (BT3)*
 - Child and Adolescent Behavioral Health Unit (CABHU)
 - Child Protective Services (CPS)
 - Children's Community Options Program (C-COP)*
 - Children's Long Term Support Services (CLTS)*
 - Community Mental Health Programs (CMHP)*
 - Drug Court



- Juvenile Justice (JJ)
- Updated Not to Exceed Amount: The internal limit set for the 2017 contract
- 2018 Projected Not to Exceed Amount: The internal projected limit for the 2018 contract.
- Comments: Comments from the review that indicated a mandated or non-mandated service area, or other comments relevant for the review.

Mandated and Non-Mandated Services

The Health and Human Services Department provides an array of services that include mandated and non-mandated services. As contracts and programs have been reviewed, a third category has been added that is identified as mandate related.

Mandated services are required because of State Statute, or Administrative Code. These services often have a funding source that is also provided by the State and can be a set allocation, funding based on reported units, or funding that is attached to a billable activity and submitted through a reporting system. An example of a mandated service is Child Protective Services, and required by State Statute.

Mandate related services are connected to a mandated service, but could be optional. These services could include programs that the State has elected to fund after a county has applied for funding and elected to implement a specific program. This could also include services that are offered to prevent utilization of a costly, mandated service. An example is the Launch program through our Youth Justice program area. This program is an alternative to State Corrections (which is a required service by State Statute.)

Non-mandated services are programs and services that are not required by a regulation, and discretionary. These services often meet an identified community need. There have been many questions raised related to discretionary services, and examples with some historical notes include:

- Healthy Families (\$302,717): Funding pre-dates HS Committee action of 10/28/2009, but that was a restoration of funding cuts. Amount was \$240,278.
- Sexual Assault Center (\$23,000): Funding pre-dates HS Committee action of 10/28/2009, but that was a restoration of funding cuts. Amount was \$20,000.
- Willow Tree Child Advocacy Center (\$100,000): \$50,000 approved in 2008. Original request had been \$100,000, but this was reduced due to county funding. Noted that funds from charity golf tournament would support some of this amount. Funds were taken from fund balance, and a motion to add to operations failed. Reduction attempted in 2009, but \$50,000 was restored.
- Golden House (\$58,086): Funding pre-dates HS Committee action of 10/28/2009, but that was a restoration of funding cuts. Amount was \$40,000.
- NEW Community Shelter (\$40,000): Funding pre-dates HS Committee action of 10/28/2009, but that was a restoration of funding cuts. Amount was \$20,000.
- Teen Parenting Program (\$147,406): Approved by County Board at 11/12/2007 budget hearing. Was amended from original HS Committee action. Total was \$180,000 from

temporary replacement help fund, with an RFP. Reduction attempted in 2009, but \$119,654 was restored. Amount was reduced by \$20,000 based on provider request.

- Welcome Baby (\$40,000): One time funding was added to the 2017 budget after program funding was lost. Other community organizations contributed to operating funds.